

(বিদেশী সংস্থা সংশ্লিষ্ট খাকায় পত্রটি ইংরেজিতে জারী করা হলো)

Government of the People's Republic of Bangladesh
Ministry of Education

Technical and Madrasah Education Division
Directorate of Technical Education

**Accelerating and Strengthening Skills for
Economic Transformation (ASSET) Project**

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Memo. No: 57.03.0000.051.25.923.25 - 1003

Date: 31/03/2026

Subject: 4th Cycle Approval of Industrial Skills Training Provider/Skills Training Provider along with Occupation & Level for providing Enterprise based Training proposed by Bangladesh Furniture Industry Owner Association (BFIOA).

Enterprise-Based Training (EBT) under the ASSET Project is an innovative, industry-driven training approach where skills development takes place directly at the premises of partner enterprises or industry partners (Industry Skills Council-ISC, Industry Associations-IA, Chambers of Commerce and Industries). This model enables trainees to gain hands-on experience in real work environments, guided by both industry experts and qualified TVET instructors.

- By bridging academic learning with practical application, EBT ensures that trainees acquire job-ready competencies aligned with industry needs. Employers are actively engaged in training design, delivery, and assessment, thereby strengthening industry-institute linkages and enhancing employability in priority sectors. The ASSET Project provides training subsidies to substantially scale up such enterprise-based skills programs, improving youth employment and workforce productivity while ensuring inclusiveness for disadvantaged populations, including women, persons with disabilities, and ethnic minorities.
- The following Industrial Skills Training Provider/Skills Training Provider proposed by **Bangladesh Furniture Industry Owner Association (BFIOA)** is approved by the competent authority for delivering Enterprise-Based Training under the conditions mentioned in the Operation Manual, Agreement, and this letter:

SN	Industrial STP/STP Name (ADTP, TSTP, SUTP, IHTP)	Industrial STP Location	Training Type	Training Title/Occupation	Occupation Level	Number of Trainee
1	2	3	4	5	6	7
1	Akhtar Furnishers Ltd.	Singair	TSTP	Carpentry	3	24
2	Akhtar Furnishers Ltd.	Singair	TSTP	Wood Coating	3	24
3	Akhtar Furnishers Ltd.	Singair	TSTP	Upholstery Work	2	24
4	Akhtar Furnishers Ltd.	Singair	TSTP	Wood Working Machine Operation	2	24
5	Nadia Furniture Ltd	Manikganj	TSTP	Carpentry	3	24
6	Nadia Furniture Ltd	Manikganj	TSTP	Wood Coating	3	24
7	Nadia Furniture Ltd	Manikganj	TSTP	Upholstery Work	2	24
8	Nadia Furniture Ltd	Manikganj	TSTP	Wood Working Machine Operation	2	24
9	Shoilpic Kathgor	Patuakhali	TSTP	Carpentry	2	24
10	Shoilpic Kathgor	Patuakhali	TSTP	Upholstery Work	2	24
11	Shoilpic Kathgor	Patuakhali	TSTP	Wood Coating	2	24
12	Elma Enterprise	Dhaka	TSTP	Carpentry	2	24
13	Elma Enterprise	Dhaka	TSTP	Wood Coating	3	24
14	Elma Enterprise	Dhaka	TSTP	Upholstery Work	2	24

SN	Industrial STP/STP Name (ADTP, TSTP, SUTP, IHTP)	Industrial STP Location	Training Type	Training Title/Occupation	Occupation Level	Number of Trainee
1	2	3	4	5	6	7
15	Elma Enterprise	Dhaka	TSTP	Wood Working Machine Operation	2	24
16	Vegas Furniture	Chattogram	TSTP	Carpentry	2	24
17	Vegas Furniture	Chattogram	TSTP	Wood Coating	3	24
18	Vegas Furniture	Chattogram	TSTP	Wood Working Machine Operation	2	24
19	Vegas Furniture	Chattogram	TSTP	Upholstery Work	2	24
20	Gazi Wood Furniture	Dhaka	TSTP	Carpentry	3	24
21	Gazi Wood Furniture	Dhaka	TSTP	Wood Coating	3	24
22	Gazi Wood Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
23	Gazi Wood Furniture	Dhaka	TSTP	Upholstery Work	2	24
24	Nokshi Furniture House	Barisal	TSTP	Carpentry	2	24
25	Nokshi Furniture House	Barisal	TSTP	Upholstery Work	2	24
26	Nokshi Furniture House	Barisal	TSTP	Wood Coating	2	24
27	Moni Mukta Furniture	Dhaka	TSTP	Carpentry	2	24
28	Moni Mukta Furniture	Dhaka	TSTP	Wood Coating	3	24
29	Moni Mukta Furniture	Dhaka	TSTP	Upholstery Work	2	24
30	Moni Mukta Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
31	E. G Furniture	Dhaka	TSTP	Carpentry	2	24
32	E. G Furniture	Dhaka	TSTP	Wood Coating	3	24
33	E. G Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
34	E. G Furniture	Dhaka	TSTP	Upholstery Work	2	24
35	Royal Furniture	Dhaka	TSTP	Carpentry	2	24
36	Royal Furniture	Dhaka	TSTP	Wood Coating	3	24
37	Royal Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
38	Royal Furniture	Dhaka	TSTP	Upholstery Work	2	24
39	Sagor Enterprise	Dhaka	TSTP	Carpentry	2	24
40	Sagor Enterprise	Dhaka	TSTP	Wood Coating	3	24
41	Sagor Enterprise	Dhaka	TSTP	Wood Working Machine Operation	2	24
42	Sagor Enterprise	Dhaka	TSTP	Upholstery Work	2	24
43	Confidence Furniture & Door	Dhaka	TSTP	Carpentry	2	24
44	Confidence Furniture & Door	Dhaka	TSTP	Wood Coating	3	24
45	Confidence Furniture & Door	Dhaka	TSTP	Wood Working Machine Operation	2	24
46	Confidence Furniture & Door	Dhaka	TSTP	Upholstery Work	2	24
47	Yealla Furniture	Dhaka	TSTP	Carpentry	2	24
48	Yealla Furniture	Dhaka	TSTP	Wood Coating	3	24
49	Yealla Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
50	Yealla Furniture	Dhaka	TSTP	Upholstery Work	2	24

SN	Industrial STP/STP Name (ADTP, TSTP, SUTP, IHPT)	Industrial STP Location	Training Type	Training Title/Occupation	Occupation Level	Number of Trainee
1	2	3	4	5	6	7
51	Royal Teak Enterprise	Dhaka	TSTP	Carpentry	2	24
52	Royal Teak Enterprise	Dhaka	TSTP	Wood Coating	3	24
53	Royal Teak Enterprise	Dhaka	TSTP	Wood Working Machine Operation	2	24
54	Royal Teak Enterprise	Dhaka	TSTP	Upholstery Work	2	24
55	Zaman Furniture	Dhaka	TSTP	Carpentry	2	24
56	Zaman Furniture	Dhaka	TSTP	Wood Coating	3	24
57	Zaman Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
58	Zaman Furniture	Dhaka	TSTP	Upholstery Work	2	24
59	Desh Furniture	Dhamrai,	TSTP	Carpentry	2	24
60	Desh Furniture	Dhamrai,	TSTP	Wood Coating	3	24
61	Desh Furniture	Dhamrai,	TSTP	Upholstery Work	2	24
62	Desh Furniture	Dhamrai,	TSTP	Wood Working Machine Operation	2	24
63	Roza Furniture	Dhaka	TSTP	Carpentry	2	24
64	Roza Furniture	Dhaka	TSTP	Wood Coating	3	24
65	Roza Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
66	Roza Furniture	Dhaka	TSTP	Upholstery Work	2	24
67	M/S Royal Furniture	Dhaka	TSTP	Carpentry	3	24
68	M/S Royal Furniture	Dhaka	TSTP	Wood Coating	3	24
69	M/S Royal Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
70	M/S Royal Furniture	Dhaka	TSTP	Upholstery Work	2	24
71	New Anarkali Furniture	Dhaka	TSTP	Carpentry	2	24
72	New Anarkali Furniture	Dhaka	TSTP	Wood Coating	3	24
73	New Anarkali Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
74	New Anarkali Furniture	Dhaka	TSTP	Upholstery Work	2	24
75	Classic Furniture	Dhamrai,	TSTP	Carpentry	2	24
76	Classic Furniture	Dhamrai	TSTP	Wood Coating	3	24
77	Classic Furniture	Dhamrai,	TSTP	Upholstery Work	2	24
78	Classic Furniture	Dhamrai	TSTP	Wood Working Machine Operation	2	24
79	Nasima Enterprise	Dhaka	TSTP	Carpentry	3	24
80	Nasima Enterprise	Dhaka	TSTP	Wood Coating	3	24
81	Nasima Enterprise	Dhaka	TSTP	Wood Working Machine Operation	2	24
82	Nasima Enterprise	Dhaka	TSTP	Upholstery Work	2	24
83	Heaven Furniture Mart	Chattogram	TSTP	Carpentry	2	24
84	Heaven Furniture Mart	Chattogram	TSTP	Wood Coating	3	24
85	Heaven Furniture Mart	Chattogram	TSTP	Upholstery Work	2	24
86	Heaven Furniture Mart	Chattogram	TSTP	Sales Professional	3	24
87	Heaven Furniture Mart	Chattogram	TSTP	Wood Working Machine Operation	2	24
88	Life Furniture and Door	Dhaka	TSTP	Carpentry	2	24

SN	Industrial STP/STP Name (ADTP, TSTP, SUTP, IHTP)	Industrial STP Location	Training Type	Training Title/Occupation	Occupation Level	Number of Trainee
1	2	3	4	5	6	7
89	Life Furniture and Door	Dhaka	TSTP	Wood Coating	3	24
90	Life Furniture and Door	Dhaka	TSTP	Wood Working Machine Operation	2	24
91	Life Furniture and Door	Dhaka	TSTP	Upholstery Work	2	24
92	Delta Furnishers Ltd.	Manikganj	TSTP	Carpentry	2	24
93	Delta Furnishers Ltd.	Manikganj	TSTP	Wood Coating	3	24
94	Delta Furnishers Ltd.	Manikganj	TSTP	Wood Working Machine Operation	2	24
95	Delta Furnishers Ltd.	Manikganj	TSTP	Upholstery Work	2	24
96	Pabna Timber and Door	Dhaka	TSTP	Carpentry	2	24
97	Pabna Timber and Door	Dhaka	TSTP	Wood Coating	3	24
98	Pabna Timber and Door	Dhaka	TSTP	Wood Working Machine Operation	2	24
99	Pabna Timber and Door	Dhaka	TSTP	Upholstery Work	2	24
100	BD Interior & Furniture	Dhaka	TSTP	Carpentry	2	24
101	BD Interior & Furniture	Dhaka	TSTP	Wood Coating	3	24
102	BD Interior & Furniture	Dhaka	TSTP	Upholstery Work	2	24
103	BD Interior & Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
104	Arjen Furniture and Door	Bogura	TSTP	Carpentry	2	24
105	Arjen Furniture and Door	Bogura	TSTP	Wood Coating	3	24
106	Arjen Furniture and Door	Bogura	TSTP	Upholstery Work	2	24
107	Arjen Furniture and Door	Bogura	TSTP	Wood Working Machine Operation	2	24
108	M/S Khan Furniture	Dhaka	TSTP	Carpentry	2	24
109	M/S Khan Furniture	Dhaka	TSTP	Wood Coating	3	24
110	M/S Khan Furniture	Dhaka	TSTP	Upholstery Work	2	24
111	M/S Khan Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
112	NR Furniture	Dhaka	TSTP	Carpentry	2	24
113	NR Furniture	Dhaka	TSTP	Wood Coating	3	24
114	NR Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
115	NR Furniture	Dhaka	TSTP	Upholstery Work	2	24
116	Assaruance Furniture Mart	Rajbari	TSTP	Carpentry	2	24
117	Assaruance Furniture Mart	Rajbari	TSTP	Upholstery Work	2	24
118	Assaruance Furniture Mart	Rajbari	TSTP	Wood Coating	2	24
119	Living View Ltd	Dhaka	TSTP	Carpentry	2	24
120	Living View Ltd	Dhaka	TSTP	Wood Coating	3	24
121	Living View Ltd	Dhaka	TSTP	Upholstery Work	2	24
122	Living View Ltd	Dhaka	TSTP	Wood Working Machine Operation	2	24

SN	Industrial STP/STP Name (ADTP, TSTP, SUTP, IHTP)	Industrial STP Location	Training Type	Training Title/Occupation	Occupation Level	Number of Trainee
1	2	3	4	5	6	7
123	Exclusive Furniture	Dhaka	TSTP	Carpentry	2	24
124	Exclusive Furniture	Dhaka	TSTP	Wood Coating	3	24
125	Exclusive Furniture	Dhaka	TSTP	Upholstery Work	2	24
126	Exclusive Furniture	Dhaka	TSTP	Wood Working Machine Operation	3	24
127	Elegant Furniture	Barisal	TSTP	Sales Professional	3	24
128	Elegant Furniture	Barisal	TSTP	Carpentry	2	24
129	Elegant Furniture	Barisal	TSTP	Upholstery Work	2	24
130	Elegant Furniture	Barisal	TSTP	Wood Coating	2	24
131	Empire Furniture	Dhaka	TSTP	Carpentry	2	24
132	Empire Furniture	Dhaka	TSTP	Wood Coating	3	24
133	Empire Furniture	Dhaka	TSTP	Upholstery Work	2	24
134	Empire Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
135	M/S Jewel Furniture	Dhaka	TSTP	Carpentry	2	24
136	M/S Jewel Furniture	Dhaka	TSTP	Wood Coating	3	24
137	M/S Jewel Furniture	Dhaka	TSTP	Upholstery Work	2	24
138	M/S Jewel Furniture	Dhaka	TSTP	Wood Working Machine Operation	2	24
139	Albaly Furniture	Bogura	TSTP	Carpentry	2	24
140	Albaly Furniture	Bogura	TSTP	Wood Coating	3	24
141	Albaly Furniture	Bogura	TSTP	Upholstery Work	2	24
142	Albaly Furniture	Bogura	TSTP	Wood Working Machine Operation	2	24
143	Classic Timber House -	Chandpur	TSTP	Carpentry	2	24
144	Classic Timber House -	Chandpur	TSTP	Upholstery Work	2	24
145	Classic Timber House	Chandpur	TSTP	Wood Coating	2	24
146	Akhi Furniture	Dhaka	TSTP	Carpentry	2	24
147	Akhi Furniture	Dhaka	TSTP	Wood Coating	3	24
148	Akhi Furniture	Dhaka	TSTP	Upholstery Work	2	24
149	Furniture Bari Dot Com	Dhaka	TSTP	Carpentry	2	24
150	Furniture Bari Dot Com	Dhaka	TSTP	Wood Coating	3	24
151	Furniture Bari Dot Com	Dhaka	TSTP	Upholstery Work	2	24
152	Shegun Kutir	Jhalakathi	TSTP	Carpentry	2	24
153	Shegun Kutir	Jhalakathi	TSTP	Upholstery Work	2	24
154	Shegun Kutir	Jhalakathi	TSTP	Wood Coating	2	24
155	Confix Tech PLC	Dhaka	TSTP	Wood Coating	2	24
156	Confix Tech PLC	Dhaka	TSTP	English for Work	3	24
157	Confix Tech PLC	Dhaka	TSTP	CNC Machine Operation (Wood)	3	24
158	Confix Tech PLC	Dhaka	TSTP	Wood Working Machine Operation	2	24
159	Comfort Furniture City	Chandpur	TSTP	Sales Professional	3	24
160	Comfort Furniture City	Chandpur	TSTP	Carpentry	2	24
161	Comfort Furniture City	Chandpur	TSTP	Upholstery Work	2	24
162	Comfort Furniture City	Chandpur	TSTP	Wood Coating	2	24
163	Wood Tech Solution	Dhaka	TSTP	CNC Machine Operation (Wood)	3	24

SN	Industrial STP/STP Name (ADTP, TSTP, SUTP, IHTP)	Industrial STP Location	Training Type	Training Title/Occupation	Occupation Level	Number of Trainee
1	2	3	4	5	6	7
164	Wood Tech Solution	Dhaka	TSTP	Sales Professional	3	24
165	Wood Tech Solution	Dhaka	TSTP	Wood Working Machine Operation	2	24
166	Mahabub Cabinet Farm	Lalmonirhat	TSTP	Carpentry	2	24
167	Mahabub Cabinet Farm	Lalmonirhat	TSTP	Wood Coating	2	24
168	Mahabub Cabinet Farm	Lalmonirhat	TSTP	Upholstery Work	2	24
169	Mahabub Cabinet Farm	Lalmonirhat	TSTP	CNC Machine Operation (Wood)	3	24
170	Mahabub Cabinet Farm	Lalmonirhat	TSTP	Sales Professional	3	24
171	Furniture Point	Chittagong	TSTP	Carpentry	2	24
172	Furniture Point	Chittagong	TSTP	Wood Coating	3	24
173	Furniture Point	Chittagong	TSTP	Upholstery Work	2	24
174	Furniture Point	Chittagong	TSTP	Wood Working Machine Operation	2	24
175	Furniture Point	Chittagong	TSTP	Sales Professional	3	24
176	IDT Furniture	Dhaka	ADTP	Carpentry	2	24
177	IDT Furniture	Dhaka	ADTP	Wood Coating	3	24
178	IDT Furniture	Dhaka	ADTP	Upholstery Work	2	24
179	Advanced Skill Training & Human Development Academy	Dhamrai,	ADTP	Carpentry	2	24
180	Advanced Skill Training & Human Development Academy	Dhamrai,	ADTP	Wood Coating	3	24
181	Advanced Skill Training & Human Development Academy	Dhamrai,	ADTP	Upholstery Work	2	24
Total						4344

4. The Industry Partner Bangladesh Furniture Industry Owner Association (BFIOA) shall strictly follow the following conditions for EBT implementation under the ASSET Project:

- i. **Trainee Eligibility** – Participants must be **NEET (Not in Education, Employment, or Training)**, aged 18–45 years for ADTP/TSTP/IHTP training.
- ii. **Bank Accounts** – All beneficiaries (trainees, trainers, coordinators, lab assistants, etc.) must maintain individual Agrani Bank PLC accounts for subsistence payments.
- iii. **Batch Requirements (24 Trainees)** – For each batch:
 - a. 24 trainees enrolled in ASSET Project MIS.
 - b. Minimum 19 trainees appear in assessment.
 - c. Minimum 17 trainees declared competent (only competent trainees will receive subsistence and conveyance).
 - d. Minimum 13 trainees employed/self-employed to qualify for milestone payment.
- iv. **Tax Rules** –
 - o No VAT/IT on subsistence expenditures.
 - o VAT and AIT/IT will be deducted at govt.-approved rates on Training Provider/Service Provider costs.
- v. **Billing & Reporting** – Bills must include detailed reports and individual Agrani Bank account details.

- vi. **Direct Payments** – Subsistence will be paid directly to trainees' and trainers' bank accounts exception for external guest speakers.
- vii. **Orientation & Review** – Industry Partners must arrange:
- o Orientation program with STPs (in person/virtual) at start of cycle.
 - o Implementation Review Program at closing, within 5–10 working days.
- viii. **Record Keeping** – All training documents must be kept for 5 years after project completion.
- ix. **Communication Protocol** – All communication with STPs/ISTPs is the responsibility of the Industry Partner. Direct contact with PMU or higher authority is prohibited.
- x. **Training Cycle Compliance** – Must ensure compliance with the approved training cycle system.
- xi. **Final Trainee List** – QR-coded final trainee list to be shared with forwarding letter and updated in MIS within 5 days of training start.
- xii. **Branding** – Training kits/materials must bear ASSET Project logos (if applicable).
- xiii. **Restrictions on Location** – EBT training cannot be conducted where other ASSET activities (sub-component) are already running.
- xiv. **Advertising** – All trainee enrollment notices must comply with DPP and Operations Manual, advertisement needs clearance from ASSET Project.
- xv. **Training Materials** – Quality raw/training materials must be ensured by 7th training day (unless provided by PMU).
- xvi. **Subsistence of Support Staff** – Trainers, lab assistants, and staff must receive subsistence regularly (or bank guarantee provided if advance taken).
- xvii. **Infrastructure** – STPs/ISTPs must have adequate space and machinery as per CAD document.
- xviii. **Occupation Limits** –
- STP/ISTP can run maximum 5 occupations at a time.
 - Can not run same occupation in same cycle.
 - Eligibility must comply with revised Operations Manual (2025).
- xix. **Industrial Skills Training Provider-**
- o Industry legally registered (trade license) prior to 2023.
 - o Industry has STP in the Industry Premises with same name of Industry
- xx. **Skills Training Provider**
- o One self-funded assessment batch within 3 months for each occupation with 70% competency (for each occupation) Or Legally registered (Trade license, Training Center govt. approved) prior to 2023.
- xxi. **In addition, the terms and conditions mentioned in the operation manual and the performance based grant agreement (PBGA) shall have to be strictly followed;**
- xxii. **Revocation Clause** – The Project reserves the right to revoke permission (partially or fully) without reason.


31.03.2026.
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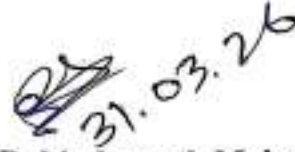
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6. Private Secretary to the Executive Chairman (Secretary), National Skills Development Authority, Agargaon, Dhaka (for kind information of the EC)
7. Chief Accounts and Finance Officer, Ministry of Education, 45, Purana Paltan, Dhaka
8. Managing Director & CEO, Agrani Bank PLC, Head Office, 9D Dilkusha (C/A), Dhaka
9. Deputy Project Directors (All), ASSET Project, Directorate of Technical Education, Agargaon, Dhaka-1207
10. Program Officers (All), ASSET Project, Directorate of Technical Education, Agargaon, Dhaka-1207
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