

Self-Assessment Guide

Before undertaking any assessment, you should review the list of skills, knowledge and aptitudes relating to the assessment (drawn from the units of competency, its various elements and performance criteria) to determine whether you have current competency in these areas.

If you believe you can demonstrate the skills and knowledge required and can successfully complete the various assessment activities, you should then proceed to discuss your assessment with the assessor and complete Assessment Agreement.

However, should you not believe, for whatever reason, that you are not able to successfully complete the various assessment activities, then speak with the assessor. The assessor will assist you in identifying any skill and knowledge gaps, work through those with you and assist you as much as possible in attaining competency.

Please complete the self-assessment checklist below and discuss with the assessor.

Qualification	Certificate in Block Batik and Screen Printing, Level-2	
Candidate Name		
Application Serial/ Registration No.		
Instructions: - Read each of the questions in the left-hand column of the chart - Place a tick (✓) in the appropriate box opposite each question to indicate your answer		
Can I?	YES	NO
GC002L2V1: Apply Occupational Safety and Health (OSH) Procedure in the Workplace		
1. Identify OSH policies and procedures.		
2. Follow OSH procedure		
3. Report hazards and risks.		
4. Respond to emergencies		
5. Maintain personal well-being		
GU013L2V1: Practice Housekeeping Procedure		
1. Sort and remove unnecessary items		
2. Arrange items		
3. Maintain work area, tools and equipment		
4. Follow standardized work process and procedure		
5. Perform work spontaneously		
GU019L1V1: Deal with Clients/ Customers		
1. Response customer with due respect		
2. Perform customer service		
3. Ensure customer satisfaction		
SUCS001L2V1: Work in the Informal Sector		
1. Describe the organizational structure within the sector		
2. Identify processes and procedures		
3. Identify workplace requirements		
4. Organize own workload		
OU-IS-BBSP-01-L2-EN-V1: Interpret Block Batik and Screen Printing		
1. Define Block Batik and Screen Printing		
2. Recognize the use of Block Batik and Screen Printing		
3. Identify tools equipment and machinery		
OU-IS-BBSP-02-L2-V1: Identify and prepare raw materials		

1. Select fabrics		
2. Identify colors		
3. Estimate chemicals		
OU-IS-BBSP-03-L2-V1: Carryout Surface Ornamentation by Block Print		
1. Follow OSH practices		
2. Prepare for Block print		
3. Perform single color Block print		
4. Perform Multi-color Block print		
5. Perform finishing and quality checking		
6. Clean and maintain the tools and workplace		
OU-IS-BBSP-04-L2-V1: Perform Tie Dye		
1. Follow OSH practices		
2. Prepare for tie dye		
3. Perform tying		
4. Perform dyeing		
5. Perform finishing and quality checking		
6. Clean and maintain tools and workplace		
OU-IS-BBSP-05-L2-V1: Perform single color Batik		
1. Follow OSH practices		
2. Prepare for single color Batik		
3. Carryout waxing		
4. Carryout single color Batik		
5. Carryout finishing and quality checking		
6. Clean and maintain tools and workplace		
OU-IS-BBSP-06-L2-V1: Perform single color Screen Printing		
1. Follow OSH practices		
2. Prepare for single color Screen Printing		
3. Carryout single color Screen Printing		
4. Carryout finishing and quality checking		
5. Clean and maintain tools and workplace		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned personnel and my manager/supervisor.		
Candidate's Signature:	Date:	

COMPETENCY ASSESSMENT AGREEMENT

Qualification:	Block Batik and Screen Printing, Level-2		
Candidate's Name:			
Assessor's Name:			
Qualification/Units of Competency to be Assessed	GC002L2V1: Apply Occupational Safety and Health (OSH) Procedure in the Workplace GU013L2V1: Practice Housekeeping Procedure GU019L1V1: Deal with Clients/ Customers SUCS001L2V1: Work in the Informal Sector OU-IS-BBSP-01-L2-V1: Interpret Block Batik and Screen Printing OU-IS-BBSP-02-L2-V1: Identify and Prepare raw materials OU-IS-BBSP-03-L2-V1: Carryout Surface Ornamentation by Block Print OU-IS-BBSP-04-L2-V1: Perform Tie dye OU-IS-BBSP-05-L2-V1: Perform Single color Batik OU-IS-BBSP-06-L2-V1: Perform Single color Screen Printing		
Candidate to answer the question:	Yes	No	
☐ Have the context and purpose of assessment been explained			
☐ Have the qualification and units of competency been explained?			
☐ Have the Project-Based Assessment been explained?			
☐ Do you understand the assessment procedure and evidence to be collected?			
☐ Have your rights and appeal system been explained?			
☐ Have you discussed any special needs to be considered during assessment?			
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned personnel and my manager/supervisor.			
Candidate's Signature:		Date:	
Assessor's Signature:		Date:	

PRACTICAL DEMONSTRATION – OBSERVATION CHECKLIST		
Candidate Name:		
Assessor Name:		
Qualification:	Certificate in Block Batik and Screen Printing, Level 2	
Job Title:		
Assessment Centre:		
Date of Assessment:		
Instructions:	The tasks listed on the observation checklist of the practical demonstration will provide performance evidence of the candidate. Performance can be observed in an actual workplace or in a simulated working environment. If performance of particular tasks cannot be observed, you may ask the candidate to explain a procedure or enter into a discussion on the subject. The assessment activity (practical demonstration) should: ▪ fit industry requirements in which the assessment will be conducted ▪ adhere, where possible, to reasonable adjustment practices ▪ ensure that suitable performance benchmarks are applied and explained to the candidate	
OBSERVATION RECORD		
Please read the different “Job Sheets. Refer to the “Specific Instructions (for the candidate)” when you are preparing the different documents, worksheets and other requirements for this assessment.		
During the demonstration of skills, did the candidate	Place a ✓ to show if evidence has been demonstrated competently	
	Yes	No
Job 1:		
GC002L2V1: Apply Occupational Safety and Health (OSH) Procedure in the Workplace		
1. Identify OSH policies and procedures.	☐	☐
2. Follow OSH procedure	☐	☐
3. Report hazards and risks.	☐	☐
4. Respond to emergencies	☐	☐
5. Maintain personal well-being	☐	☐
GU013L2V1: Practice Housekeeping Procedure		
1. Sort and remove unnecessary items	☐	☐
2. Arrange items	☐	☐
3. Maintain work area, tools and equipment	☐	☐
4. Follow standardized work process and procedure	☐	☐
5. Perform work spontaneously	☐	☐
GU019L1V1: Deal with Clients/ Customers		
1. Response customer with due respect	☐	☐
2. Perform customer service	☐	☐
3. Ensure customer satisfaction	☐	☐
SUCS001L2V1: Work in the Informal Sector		
1. Describe the organizational structure within the sector	☐	☐

2. Identify processes and procedures	☐	☐
3. Identify workplace requirements	☐	☐
4. Organize own workload	☐	☐
OU-IS-BBSP-01-L2-V1: Interpret Block Batik and Screen Printing		
1. Define Block Batik and Screen Printing	☐	☐
2. Recognize the use of Block Batik and Screen Printing	☐	☐
3. Identify tools equipment and machinery	☐	☐
OU-IS-BBSP-02-L2-V1: Identify and Prepare raw materials		
1. Select fabrics	☐	☐
2. Identify colors	☐	☐
3. Estimate chemicals	☐	☐
OU-IS-BBSP-03-L2-V1: Carryout Surface Ornamentation by Block Print		
1. Follow OSH practices	☐	☐
2. Prepare for Block print	☐	☐
3. Perform single color Block print	☐	☐
4. Perform Multi-color Block print	☐	☐
5. Perform finishing and quality checking	☐	☐
6. Clean and maintain the tools and workplace	☐	☐
Assessment decision for this assessment activity: ☐ Competent ☐ Not Yet Competent		
Job – 02:		
OU-IS-BBSP-01-L2-V1: Interpret Block Batik and Screen Printing		
1. Define Block Batik and Screen Printing	☐	☐
2. Recognize the use of Block Batik and Screen Printing	☐	☐
3. Identify tools equipment and machinery	☐	☐
OU-IS-BBSP-02-L2-V1: Identify and Prepare raw materials		
1. Select fabrics	☐	☐
2. Identify colors	☐	☐
3. Estimate chemicals	☐	☐
OU-IS-BBSP-05-L2-V1: Perform single color Batik		
1. Follow OSH practices	☐	☐
2. Prepare for single color Batik	☐	☐
3. Carryout waxing	☐	☐
4. Carryout single color Batik	☐	☐
5. Carryout finishing and quality checking	☐	☐
6. Clean and maintain tools and workplace	☐	☐
Assessment decision for this assessment activity: ☐ Competent ☐ Not Yet Competent		
Job - 03:		
OU-IS-BBSP-01-L2-V1: Interpret Block Batik and Screen Printing		

1. Define Block Batik and Screen Printing	☐	☐
2. Recognize the use of Block Batik and Screen Printing	☐	☐
3. Identify tools equipment and machinery	☐	☐
OU-IS-BBSP-02-L2-V1: Identify and Prepare raw materials	☐	☐
1. Select fabrics	☐	☐
2. Identify colors	☐	☐
3. Estimate chemicals	☐	☐
OU-IS-BBSP-04-L2-V1: Perform Tie Dye		
1. Follow OSH practices	☐	☐
2. Prepare for tie dye	☐	☐
3. Perform tying	☐	☐
4. Perform dyeing	☐	☐
5. Perform finishing and quality checking	☐	☐
6. Clean and maintain tools and workplace	☐	☐
Assessment decision for this assessment activity: ☐ Competent ☐ Not Yet Competent		
Job 04:		
OU-IS-BBSP-02-L2-V1: Identify and Prepare raw materials	☐	☐
1. Select fabrics	☐	☐
2. Identify colors	☐	☐
3. Estimate chemicals	☐	☐
OU-IS-BBSP-06-L2-V1: Perform single color Screen Printing	☐	☐
1. Follow OSH practices	☐	☐
2. Prepare for single color Screen Printing	☐	☐
3. Carryout single color Screen Printing	☐	☐
4. Carryout finishing and quality checking	☐	☐
5. Clean and maintain tools and workplace	☐	☐
Feedback to candidate:		
Assessment decision for this assessment activity: ☐ Competent ☐ Not Yet Competent		
Candidate's Signature:		Date:
Assessor' Signature:		Date:

Competency Assessment Results Summary (CARS)



Candidate Name									
Assessor Name									
Registration No									
Title of Qualification		Certificate in Block Batik and Screen Printing, Level 2							
Assessment Centre				Date of Assessment:					
The performance of the candidate in the following unit(s) of competency and corresponding assessment methods									
Units of Competency				Assessment Events					
				Written Test		Demonstration		Oral Questioning	
				S	NS	S	NS	S	NS
GC002L2V1: Apply Occupational Safety and Health (OSH) Procedure in the Workplace									
GU013L2V1: Practice Housekeeping Procedure									
GU019L1V1: Deal with Clients/ Customers									
SUCS001L2V1: Work in the Informal Sector									
OU-IS-BBSP-01-L2-V1: Interpret Block Batik and Screen Printing									
OU-IS-BBSP-02-L2-V1: Identify and Prepare raw materials									
OU-IS-BBSP-03-L2-V1: Carryout Surface Ornamentation by Block Print									
OU-IS-BBSP-04-L2-V1: Perform Tie dye									
OU-IS-BBSP-05-L2-V1: Perform Single color Batik									
OU-IS-BBSP-06-L2-V1: Perform Single color Screen Printing									
Note 1: For written test Satisfactory result shall only be given to candidate who successfully answer all the questions identified in the above-named Qualification/Cluster of Units of Competency. Note 2: Satisfactory Performance shall only be given to candidate who demonstrated successfully all the competencies identified in the above-named Qualification/Cluster of Units of Competency. Note 3: For oral questioning Satisfactory result shall only be given to candidate who successfully answer all the questions identified in the above-named Qualification/Cluster of Units of Competency									
Recommendation	☐ For issuance of NSC/SOA (Indicate title/s of SOA, if Full Qualification is not met)		☐ For submission of Additional documents Specify:		☐ For re-assessment (pls. specify)				
Did the candidate overall performance meet the required evidence/standards?					☐ Yes		☐ No		
OVERALL EVALUATION			☐ Competent		☐ Not Yet Competent				
General Comments [Strengths/Improvements needed]									
Candidate signature:					Date:				
Assessor signature:					Date:				
Assessment Centre Manager signature					Date:				
Attested by (Representative of NSDA):		Name and Signature			Date:				

CANDIDATE'S COPY (Please present this form when you claim your NC/SOA)
COMPETENCY ASSESSMENT RESULTS SUMMARY



Candidate Name						
Assessor Name						
Registration No						
Title of Qualification	Certificate in Block Batik and Screen Printing, Level 2					
Assessment Centre		Date of Assessment:				
The performance of the candidate in the following unit(s) of competency and corresponding assessment methods						
Units of Competency	Assessment Events					
	Written Test		Demonstration		Oral Questioning	
	S	NS	S	NS	S	NS
GC002L2V1: Apply Occupational Safety and Health (OSH) Procedure in the Workplace						
GU013L2V1: Practice Housekeeping Procedure						
GU019L1V1: Deal with Clients/ Customers						
SUCS001L2V1: Work in the Informal Sector						
OU-IS-BBSP-01-L2-V1: Interpret Block Batik and Screen Printing						
OU-IS-BBSP-02-L2-V1: Identify and Prepare raw materials						
OU-IS-BBSP-03-L2-V1: Carryout Surface Ornamentation by Block Print						
OU-IS-BBSP-04-L2-V1: Perform Tie dye						
OU-IS-BBSP-05-L2-V1: Perform Single color Batik						
OU-IS-BBSP-06-L2-V1: Perform Single color Screen Printing						
Note 1: For written test Satisfactory result shall only be given to candidate who successfully answer all the questions identified in the above-named Qualification/Cluster of Units of Competency. Note 2: Satisfactory Performance shall only be given to candidate who demonstrated successfully all the competencies identified in the above-named Qualification/Cluster of Units of Competency. Note 3: For oral questioning Satisfactory result shall only be given to candidate who successfully answer all the questions identified in the above-named Qualification/Cluster of Units of Competency						
Recommendation	☐ For issuance of NSC/SOA (Indicate title/s of SOA, if Full Qualification is not met)		☐ For submission of Additional documents Specify:		☐ For re-assessment (pls. specify)	
Did the candidate overall performance meet the required evidences/standards?			☐ Yes		☐ No	
OVERALL EVALUATION		☐ Competent		☐ Not Yet Competent		
Candidate signature:				Date:		
Assessor signature:				Date:		
Assessment Centre Manager signature				Date:		
Attested by (Representative of NSDA):	Name and Signature			Date:		