

STP Information

Application ID: CAA-DHA-001459 Name of Organization: Dhaka CentreNIC IT Ltd. District: Dhaka Date of Application: 17-01-2026

Number of Occupation Applied: 5 Application Status: AccreditationApplicationSubmitted Contact No.: +8801872884988 Email: rikhan03@gmail.com

Summary of Occupation Applied

Name of Occupation & Level	Application Type	Decision for Course Accreditation	Decision for Assessment Center	Status	Action
Hand Stitching and Embroidery-2	Course and Assessment Center Accreditation	NA	NA		
Sales Professional-3	Course and Assessment Center Accreditation	NA	NA		
Tour Guiding-3	Course and Assessment Center Accreditation	NA	NA		
English for Work-2	Course and Assessment Center Accreditation	NA	NA		
Entrepreneurship Development-4	Course and Assessment Center Accreditation	NA	NA		

Payment

Machinery/Equipment/Spares (Required vs Available)

Name of Machinery/ Equipment/Spares	Specification	Unit	Minimum Quantity Required	Available Quantity	Purchase year	Remarks
Personal Computers/ Laptops	Standard configuration compatible for work activities	Nos	2	2		
Multimedia projector with screen	Min 3200 lumen	Nos	1	1		
Digital camera	Min 16 Mega Pixel	Nos	1	1		
Scanner	Legal size	Nos	1	1		
Printer	Laser	Nos	1	1		
Sound System	Standard configuration	Nos	1	1		
Optical scanner	Desktop type	Nos	1	1		
Telephone	With STD and ISD facility	Nos	1	1		
Fire extinguisher	Foam type	Nos	1	1		
Air conditioner	Split type	Nos	1	1		

Air conditioner	Split type	Nos	1	1	
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Measuring Instruments (Required vs Available)

Name of Measuring Instruments	Specification	Unit	Minimum Quantity Required	Available Quantity	Purchase year	Remarks
Stopwatch	Typical	Nos	2	2		
Water carriers	Typical	Nos	5	5		
Portable storage	Typical	Nos	1	1		
Torch light	Typical	Nos	1	1		
Smart watch	Typical	Nos	1	1		
First aid box	Typical	Nos	2	2		

Tools (Required vs Available)

Name of Tools	Specification	Unit	Minimum Quantity Required	Available Quantity	Purchase year	Remarks
Paper	A4 size	Rim	5	5		
Toner/cartridge	As per printer	Nos	2	2		
White board marker	-----	Nos	12	12		
Duster	-----	Nos	6	6		
World map		Nos	2	2		
Bangladesh map		Nos	2	2		

Materials/Consumables (Required vs Available)

Name of Materials/ Consumables	Specification	Unit	Minimum Quantity Required	Available Quantity	Purchase year	Remarks
Computer	Core i5		15	15		
Paper	A4 size		5	5		
Toner/cartridge	As per printer		2	2		
White board marker	-----		12	12		
Duster	-----		6	6		
World map			2	2		
Bangladesh map			2	2		

Personal Protective Equipments (PPE): (Required vs Available)

Name of Personal Protective Equipments (PPE)	Specification	Unit	Minimum Quantity Required	Available Quantity	Purchase year	Remarks
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Dust mask	Nos		20	20		
Shoes	Pair		20	20		
Apron	Nos		5	5		

Furniture (Required vs Available)

Name of Furniture	Specification	Unit	Minimum Quantity Required	Available Quantity	Purchase year	Remarks
Full Secretariat Table	-----	Nos.	1	1		
Half Secretariat Table	-----	Nos.	3	3		
Arm Cushion Chair	As per requirement	Nos.	5	5		
Tabloid Chair	As per requirement	Nos.	20	20		
Bookshelf	As per requirement	Nos.	1	1		
File Cabinet	As per requirement	Nos.	2	2		
Steel Almira	180 cm x 120 cm	Nos.	1	1		
Barber chair (Hydraulic chair)	Standard specification	Nos.	10	10		
High chair	Standard specification	Nos.	10	10		
Stool	Standard specification	Nos.	10	10		
Trolly	Standard specification	Nos.	10	10		
White Board	240 cm X 120 cm made of particle board with white Formica covered and side covered by aluminum channel	Nos.	1	1		
Lecture Desk	Standard specification	Nos.	2	2		
Tools Rack	Standard specification	Nos.	1	1		
Display Board	240 cm x 120 cm made of particle wood and fabric cover	Nos.	1	1		

Learning Materials (Required vs Available)

Name of Learning Materials	Specification	Unit	Minimum Quantity Required	Available Quantity	Version or details	Remarks
Competency Based Learning Materials (CBLM)			20	20		
Session Plan			1	1		
Trainee Record Book			20	20		
Progress Chart			1	1		
Related Books/ Magazines			20	20		

Training Facilities (Required vs Available)

Name of Training Facility	Specification	Unit	Minimum Quantity Required	Available Quantity	Year of Construction	Remarks
Computer Lab	40 sq meter	1	1	1		
Classroom	25 sq meter	1	1	1		
Office room	12sq meter	1	1	1		
Head of the STPs' room	12 sq meter	1	1	1		
Library cum study room	15 sq meter	1	1	1		
Toilet (Male and Female)	--	2	2	2		

Trainers and other staff (Required vs Available)

Position	Specification	Unit	Minimum Quantity Required	Available Quantity	Qualification	Remarks
Trainer	• Must be at least holder of NSC in Sales Professional, Level – 3 • Must be CBT&A Methodology Level– 4 certified	Two Trainers should be appointed for each batch (20 trainees)	2	2		

CC TV Info

Is there CCTV camera Available?	Details (Number of Cameras and Locations)	Renewal Application?	Date of Expiry of Previous Approval
Yes	2	No	