



COMPETENCY STANDARD

FOR

Electrical Installation and Maintenance

(Construction Industry Skills Council)

Level: 2

Competency Standard Code: CSCS0004L2V1

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National Skills Development Authority Prime Minister's Office, Bangladesh

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Introduction

The National Skills Development Authority (NSDA) aims to enhance an individual's employability by certifying completeness with skills. NSDA works to expand the skilling capacity of identified public and private training providers qualitatively and quantitatively. It also aims to establish and operationalize a responsive skill ecosystem and delivery mechanism through a combination of well-defined set of mechanisms and necessary technical supports.

Key priority economic growth sectors identified by the government have been targeted by NSDA to improve current job skills along with existing workforce to ensure required skills to industry standards. Training providers are encouraged and supported to work with industry to address identified skills and knowledge to enable industry growth and increased employment through the provision of market responsive inclusive skills training program. "Electrical Installation and Maintenance " is selected as one of the priority occupations of Construction Sector. This standard is developed to adopt a demand driven approach to training with effective inputs from Industry Skills Councils (ISC's), employer associations and employers.

Generally, a competency standard informs curriculum, learning materials, assessment and certification of trainees enrolled in TVET. Trainees who successfully pass the assessment will receive a qualification in the National Technical and Vocational Qualification Framework (NTVQF) and will be listed on the NSDA's online portal.

This competency standard is developed to improve skills and knowledge in accordance with the job roles, duties and tasks of the occupation and ensure that the required skills and knowledge are aligned to industry requirements. A series of stakeholder consultations, workshops were held to develop this document.

The document also details the format, sequencing, wording and layout of the Competency Standard for an occupation which is comprised of Units of Competence and its corresponding Elements.

Overview

A **competency standard** is a written specification of the knowledge, skills and attitudes required for the performance of an occupation, trade or job corresponding to the industry standard of performance required in the workplace.

The purpose of a competency standards is to:

- provide a consistent and reliable set of components for training, recognising and assessing people's skills, and may also have optional support materials
- enable industry recognised qualifications to be awarded through direct assessment of workplace competencies
- encourage the development and delivery of flexible training which suits individual and industry requirements
- encourage learning and assessment in a work-related environment which leads to verifiable workplace outcomes

Competency standards are developed by a working group comprised of representative from NSDA, Key Institutions, ISC, and industry experts to identify the competencies required of an occupation in **Construction sector**.

Competency standards describe the skills, knowledge and attitude needed to perform effectively in the workplace. CS acknowledge that people can achieve technical and vocational competency in many ways by emphasizing what the learner can do, not how or where they learned to do it.

With competency standards, training and assessment may be conducted at the workplace or at training institute or any combination of these.

Competency standards consist of a number of units of competency. A unit of competency describes a distinct work activity that would normally be undertaken by one person in accordance with industry standards.

Units of competency are documented in a standard format that comprises of:

- unit title
- nominal duration
- unit code
- unit descriptor
- elements and performance criteria
- variables and range statement
- curricular content guide
- assessment evidence guides

Together, all the parts of a unit of competency:

- describe a work activity
- guide the assessor to determine whether the candidate is competent or not yet competent

The ensuing sections of this document comprise of a description of the relevant occupation, trade or job with all the key components of a unit of competency, including:

- a chart with an overview of all Units of Competency for the relevant occupation, trade or job including the Unit Codes and the Unit of Competency titles and corresponding Elements
- the Competency Standard that includes the Unit of Competency, Unit Descriptor, Elements and Performance Criteria, Range of Variables, Curricular Content Guide and Assessment Evidence Guide.

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Competency Standards for National Skill Certificate – 2 in Electrical Installation and Maintenance

NTVQF with Job Classifications

NTVQF	EDUC			
LEVELS	Pre-Vocation Education	Vocational Education	Technical Education	Job Classification
NTVQF 6			Diploma in engineering or equivalent	Middle Level Manager /Sub Assistant Engr. etc.
NTVQF 5		National Skill Certificate 5 (NSC 5)		Highly Skilled Worker / Supervisor
NTVQF 4		National Skill Certificate 4 (NSC 4)		Skilled Worker
NTVQF 3		National Skill Certificate 3 (NSC 3)		Semi-Skilled Worker
NTVQF 2		National Skill Certificate 2 (NSC 2)		Basic Skilled Worker
NTVQF 1		National Skill Certificate 1 (NSC 1)		Basic Worker
Pre-Voc 2	National Pre-Vocation Certificate 2 (NPVC 2)			Pre-Vocation Trainee
Pre-Voc 1	National Pre-Vocation Certificate 1 (NPVC 1)			Pre-Vocation Trainee

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NTVQF Level Descriptors

NTVQF Level	Knowledge	Skill	Responsibility	Job Class.
6	 Comprehensive actual and theoretical knowledge within a specific study area with an awareness of the limits of that knowledge 	Specialised and restricted range of cognitive and practical skills required to provide leadership in the development of creative solutions to defined problems	 Mange a team or teams in workplace activities where there is unpredictable change Identify and design learning programs to develop performance of team members 	Supervisor / Middle Level Manager / Sub Assistant Engr. etc.
5	 Very broad knowledge of the underlying, concepts, principles, and processes in a specific study area 	 Very broad range of cognitive and practical skills required to generate solutions to specific problems in one or more study areas. 	 Take overall responsibility for completion of tasks in work or study Apply past experiences in solving similar problems 	Highly Skilled Worker / Supervisor
4	 Broad knowledge of the underlying, concepts, principles, and processes in a specific study area 	 Range of cognitive and practical skills required to accomplish tasks and solve problems by selecting and applying the full range of methods, tools, materials and information 	 Take responsibility, within reason, for completion of tasks in work or study Apply past experiences in solving similar problems 	Skilled Worker
3	 Moderately broad knowledge in a specific study area. 	 Basic cognitive and practical skills required to use relevant information in order to carry out tasks and to solve routine problems using simple rules and tools 	 Work or study under supervision with some autonomy 	Semi-Skilled Worker
2	 Basic underpinning knowledge in a specific study area. 	Basic skills required to carry out simple tasks	Work or study under indirect supervision in a structured context	Basic Skilled Worker
1	Elementary understanding of the underpinning knowledge in a specific study area.	Limited range of skills required to carry out simple tasks	Work or study under direct supervision in a structured context	Basic Worker
Pre-Voc 2	Limited general knowledge	Very limited range of skills and use of tools required to carry out simple tasks	Work or study under direct supervision in a well-defined, structured context.	Pre-Vocation Trainee
Pre-Voc 1	Extremely limited general knowledge	Minimal range of skills required to carry out simple tasks	Simple work or study exercises, under direct supervision in a clear, well defined structured context	Pre-Vocation Trainee



List of Abbreviations

- BNBC Bangladesh National Building Code
- CS Competency Standard
- ELCB Earth Leakage Circuit Breaker
- ISC Industry Skills Council
- FPS Foot, Pound, Second
- NSDA National Skills Development Authority
- MKS Meter, Kilogram, Second
- MCB Miniature Circuit Breaker
- MCCB Molded Case Circuit Breaker
- NTVQF National Technical and Vocational Qualifications Framework
- OSH Occupational Safety and Health
- PPE Personal Protective Equipment
- PVC Polyvinyl chloride
- SCVC Standards and Curriculum Validation Committee
- STP Skills Training Provider
- SPST Single Pole Single Through
- SPDT Single Pole Double Trough
- SOP Standard Operating Procedure
- TVET Technical Vocational Education and Training
- UoC Unit of Competency

Members of the Approval Committee:

Member	Signature
Dulal Krishna Saha Executive Chairman (Secretary) National Skills Development Authority	(1) 31.01.21
Md. Nurul Amin Member (Admin & Finance) and Member (Skills Standard & Certification) Joint Secretary National Skills Development Authority	aunum 31.07.021
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31.01.21

Dulal Krishna Saha Executive Chairman (Secretary) National Skills Development Authority Date:



National Competency Standards for National Skill Certificate – 2 in Electrical Installation and Maintenance

Course Structure

SL	Unit Code and Title UoC Leve			Nominal (Hours)
Gene	ric Competencies			65
1.	GU002L2V1	Apply Occupational Safety and Health (OSH) Procedure in the Workplace	2	15
2.	GU012L2V1	Communicate in the workplace	2	30
3.	GU003L2V1	Work in a team environment	2	20
Secto	or Specific Compete	encies		40
4.	SUCS001L2V1	Work in the Construction Sector	2	20
5.	SUCS002L2V1	Interpret Drawings and Specifications in Construction Manuals	2	20
Occu	pation Specific Co	mpetencies		255
6.	OUEIM001L2V1	Use Hand Tools and Power Tools	2	20
7.	OUEIM002L2V1	Apply Fundamentals Skills for Electrical Works	2	20
8.	OUEIM003L2V1	Perform Wire and Cable Joints	2	20
9.	OUEIM004L2V1	Perform Installation of Electrical Circuit	2	50
10.	OUEIM005L2V1	Perform Channel Wiring	2	70
11.	OUEIM006L2V1	Perform Conduit Wiring	2	75
		Total Nominal Learning Hours		360

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Units & Elements at a Glance:

Generic Competencies (65 Hours)

Code	Unit of Competency	Elements of Competency	Duration (Hours)
GU002L2V1	Apply Occupational Safety and Health (OSH) Procedure in the Workplace	 Identify OSH policies and procedure Follow OSH procedure Report hazards and risks Respond to emergencies Maintain personal well-being 	15
GU012L2V1	Communicate in the workplace	 Receive verbal instructions. Interpret verbal and written information/ instruction Convey instructions using verbal and written forms of communication Complete written documentation Participate in work place meetings and discussions. 	30
GU003L2V1	Work in a team environment	 Define team role and scope. Identify individual role and responsibility. Participate in team discussions. Work as a team member. 	20
	T.	otal Hour	65

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Sector Specific Competencies (40 Hours)

Code	Unit of Competency	Elements of Competency	Duration (Hours)
SUCS001L2V1	Work in the Construction Sector	 Describe the organizational structure within the sector. Identify processes and procedures. Identify tools, equipment and materials. Identify workplace requirements. Organize own workload. Practice OHS. 	20
SUCS002L2V1	Interpret Drawings and Specifications in Construction Manuals	 Identify information from manuals. Interpret drawings and specifications. Store manuals. 	20
		Total Hours	40

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Occupation Specific Competencies (255 Hours)

Code	Unit of Competency	Elements of Competency	Hours
OUEIM001L2V1	Use hand tools and power tools	 Practice OHS Identify tools Use hand tools Use power tools Perform basic preventive maintenance Clean and store tools 	20
OUEIM002L2V1	Apply Fundamental Skills for Electrical Works	 Prepare for works Identify types of tool/equipment Identify symbols of electrical fittings Identify fittings used in electrical works Measure Current Measure Voltage Maintain workplace, tools, equipment and materials 	20
OUEIM003L2V1	Perform Wire and Cable Joints	 Prepare for works Identify sizes and capacity of wires and cables Make Wire and Cable Joint Maintain workplace, tools, equipment and materials 	20
OUEIM004L2V1	Perform Installation of Electrical Circuit	 Prepare for works Control one lamp by SPST and SPDT switch Control one calling bell from two point Prepare the circuit of Fluorescent Lamp (Tube Light) Install Ceiling Fan with regulator 	50
OUEIM005L2V1	Perform Channel Wiring	 Prepare for works Perform Channel Wiring Install boards and other accessories of wiring Test the wiring Maintain workplace, tools and materials 	70
OUEIM006L2V1	Perform Conduit Wiring	 Collect tools, equipment and materials Install conduits and set cables Install boards and other accessories of wiring Test the wiring Maintain workplace, tools and materials 	75
		Total Hours	255

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Generic Competencies



Unit Code and Title	GCU02L2V1: Apply Occupational Safety and Health (OSH) Procedure in the Workplace
Unit Descriptor	This unit covers the knowledge, skills and attitudes (KSA) required in applying occupational safety and health (OSH) procedures in the workplace. It specifically includes – identifying OHS policies and procedures, following OSH procedure, reporting to emergencies, and maintaining personal well-being.
Nominal Hours	15 Hours
Elements of Competency	Performance Criteria Bold & Underlined terms are elaborated in the Range of Variables
 Identify OSH policies and procedures. 	 <u>OHS policies</u> and <u>safe operating procedures</u> are accessed and stated. <u>Safety signs and symbols</u> are identified and followed. Emergency response, evacuation procedures and other contingency measures are determined according to workplace requirements.
2. Follow OSH procedure	 2.1 <u>Personal protective equipment (PPE)</u> is selected and collected as required. 2.2 Personal protective equipment (PPE) is correctly used in accordance with organization OHS procedures and practices. 2.3 A clear and tidy workplace is maintained as per workplace standard. 2.4 PPE is maintained to keep them operational and compliant with OHS regulations.
 Report hazards and risks. 	 3.1 <u>Hazards</u> and risks are identified, assessed and controlled. 3.2 Incidents arising from hazards and risks are reported to designated authority.
4. Respond to emergencies	 4.1 Alarms and warning devices are responded. 4.2 Workplace <u>emergency procedures</u> are followed. 4.3 <u>Contingency measures</u> during workplace accidents, fire and other emergencies are recognized and followed in accordance with organization procedures. 4.4 Frist aid procedures is applied during emergency situations.
5. Maintain personal well- being	 5.1 OHS policies and procedures are adhered to. 5.2 OHS awareness programs are participated in as per workplace guidelines and procedures. 5.3 Corrective actions are implemented to correct unsafe condition in the workplace. 5.4 <u>"Fit to work" records</u> are updated and maintained according to workplace requirements.
Range of Variables	
Variables	Range (may include but not limited to):
1. OHS Policies	 Bangladesh standards for OHS Fire Safety Rules and Regulations Code of Practice Industry Guidelines

1.4. Industry Guidelines



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2. Safe Operating Procedures	 Orientation on emergency exits, fire extinguishers, fire escape, etc.
Trocedures	
	2.4 Tagging procedures
	2.5 Use of PPE
2. Ostatu Olana I	2.6 Safety procedures for hazardous substances
3. Safety Signs and	3.1 Direction signs (exit, emergency exit, etc.)
symbols	3.2 First aid signs
	3.3 Danger Tags
	3.4 Hazard signs
	3.5 Safety tags
	3.6 Warning signs
4. Personal Protective	4.1 Gas Mask
Equipment (PPE)	4.2 Gloves
	4.3 Safety boots
	4.4 Face mask
	4.5 Overalls
	4.6 Goggles and safety glasses
	4.7 Sun block
	4.8 Chemical/Gas detectors
5. Hazards	5.1 Chemical hazards
	5.2 Biological hazards
	5.3 Physical Hazards
	5.4 Mechanical and Electrical Hazard
	5.5 Mental hazard
	5.6 Ergonomic hazard
6. Emergency Procedures	6.1 Fire fighting
	6.2 Earthquake
	6.3 Medical and first aid
	6.4 evacuation`
7. Contingency measures	7.1 Evacuation
7. Contingency measures	7.1 Evacuation 7.2 Isolation
7. Contingency measures	
 7. Contingency measures 8. "Fit to Work" records 	7.2 Isolation7.3 Decontamination
	7.2 Isolation7.3 Decontamination8.1 Medical Certificate every year
	7.2 Isolation7.3 Decontamination8.1 Medical Certificate every year
8. "Fit to Work" records	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any
8. "Fit to Work" records Evidence Guide	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate
8. "Fit to Work" records Evidence Guide The evidence must be a	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate authentic, valid, sufficient, reliable, consistent, recent and meet all
8. "Fit to Work" records Evidence Guide The evidence must be a	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate
8. "Fit to Work" records Evidence Guide The evidence must be a	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate withentic, valid, sufficient, reliable, consistent, recent and meet all sion of the Unit of Competency Assessment required evidence that the candidate:
8. "Fit to Work" records Evidence Guide The evidence must be a	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate nuthentic, valid, sufficient, reliable, consistent, recent and meet all sion of the Unit of Competency Assessment required evidence that the candidate: 1.1 stated OHS policies and safe operating procedures
8. "Fit to Work" records Evidence Guide The evidence must be a	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate nuthentic, valid, sufficient, reliable, consistent, recent and meet all sion of the Unit of Competency Assessment required evidence that the candidate: 1.1 stated OHS policies and safe operating procedures 1.2 followed safety signs and symbols
8. "Fit to Work" records Evidence Guide The evidence must be a	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate nuthentic, valid, sufficient, reliable, consistent, recent and meet all sion of the Unit of Competency Assessment required evidence that the candidate: 1.1 stated OHS policies and safe operating procedures 1.2 followed safety signs and symbols 1.3 used personal protective equipment (PPE)
8. "Fit to Work" records Evidence Guide The evidence must be a requirements of current vers	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate nuthentic, valid, sufficient, reliable, consistent, recent and meet all sion of the Unit of Competency Assessment required evidence that the candidate: 1.1 stated OHS policies and safe operating procedures 1.2 followed safety signs and symbols 1.3 used personal protective equipment (PPE) 1.4 maintained workplace clear and tidy
 8. "Fit to Work" records Evidence Guide The evidence must be a requirements of current vers 1. Critical aspects of 	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate withentic, valid, sufficient, reliable, consistent, recent and meet all sion of the Unit of Competency Assessment required evidence that the candidate: 1.1 stated OHS policies and safe operating procedures 1.2 followed safety signs and symbols 1.3 used personal protective equipment (PPE) 1.4 maintained workplace clear and tidy 1.5 assessed and Controlled hazards
 8. "Fit to Work" records Evidence Guide The evidence must be a requirements of current vers 1. Critical aspects of 	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate nuthentic, valid, sufficient, reliable, consistent, recent and meet all sion of the Unit of Competency Assessment required evidence that the candidate: 1.1 stated OHS policies and safe operating procedures 1.2 followed safety signs and symbols 1.3 used personal protective equipment (PPE) 1.4 maintained workplace clear and tidy
 8. "Fit to Work" records Evidence Guide The evidence must be a requirements of current vers 1. Critical aspects of 	 7.2 Isolation 7.3 Decontamination 8.1 Medical Certificate every year 8.2 Accident reports, if any 8.3 Eye vision certificate withentic, valid, sufficient, reliable, consistent, recent and meet all sion of the Unit of Competency Assessment required evidence that the candidate: 1.1 stated OHS policies and safe operating procedures 1.2 followed safety signs and symbols 1.3 used personal protective equipment (PPE) 1.4 maintained workplace clear and tidy 1.5 assessed and Controlled hazards

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2. Underpinning knowledge	2.1 2.2 2.3 2.4 2.5 2.6 2.7	Work Safety Procedures Emergency Procedures Hazard control procedure Different types of Hazards
	2.8	
	3.1	Accessing OHS policies
3. Underpinning skills	3.2	Handling of PPE
5. Onderpinning skills	3.4	Handling cleaning tools and equipment Writing report
а. 1	3.5	Responding to emergency procedures
	4.1	Commitment to occupational health and safety
	4.2	Sincere and honest to duties
	4.3	Promptness in carrying out activities
4. Required attitude	4.4	Environmental concerns
4. Required attitude	4.5	Eagerness to learn
	4.6	Tidiness and timeliness
	4.7	Respect of peers and seniors in workplace
	4.8	Communicate with peers and seniors in workplace
	5.1	Adequate workplace
5. Resource implications	5.2	Equipment and outfits appropriate in applying safety measures
	5.3	Tools, materials and documentation required
	5.4	OHS Policies and Procedures
	6.1	Written test
6. Methods of assessment	6.2 6.3	Demonstration
	6.4	Oral Questioning Portfolio
	7.1	Competency assessment must be done in NSDA accredited
	1.1	assessment centre
7. Context of assessment	7.2	Assessment should be done by a NSDA certified/nominated assessor.

Accreditation Requirements

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of any NTVQF qualification. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.

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Unit code and Title	GU012L2V1: Communicate in the Workplace		
Nominal Hours	30 Hours		
Unit Descriptor	This unit covers the knowledge, skills and attitudes (KSAs required to communicate in the workplace. It includes the use of verbal and written forms of communication to receive, interpret, convey, and document information/ instruction using appropriate communication equipment.		
Elements of Competency	Performance Criteria <u>Bold & Underlined</u> terms are elaborated in the Range of Variables Training Components		
1.Receive verbal instructions.	 Instructions are accessed and interpreted Questions are asked to clarify understanding or gain more information. Information/instruction is recorded. 		
2. Interpret verbal and written information/ instruction	 2.1 <u>Written instructions</u> are interpreted. 2.2 Work <u>signage's</u> are properly responded. 2.3 Routine written instructions are followed in sequence. 2.4 Feedback is given to workplace supervisor. 		
 Convey instructions using verbal and written forms of communication 	 3.1 Relevant <u>communication</u> methods are used to transmit instructions. 3.2 Appropriate non-verbal communication is used. 3.3 Channels of communication are identified and followed 3.4 Communication <u>tools and equipment</u> are operated and faults are identified and reported. 3.5 Information is conveyed using appropriate <u>forms</u>. 		
4 Complete written documentation	 4.1 All required <u>documentation</u> is completed 4.2 Workplace data are recorded 4.3 Written information/instruction is passed to personnel. 		
5.Participate in work place meetings and discussions	 5.1 Meetings are attended regularly and on time. 5.2 Meeting inputs are consistent with the meeting purpose and established protocols. 5.3 Opinions are expressed without interruption. 5.4 Meeting outputs are processed and implemented. 		
Range of Variables			
Variable	Range (may include but not limited to):		
	1.1 Supervisor's/Manager's Instructions		

	Supervisor's/Manager's Instructions	
1.2	Memoranda	
1.3	Rules and Regulations	
1.4	Signage	
1.5	Approved Work Plan	
1.6	External communications	
2.1	Labor Policies and Guidelines	
2.2	Written Instructions	
2.3	Operations Manual	
2.4	Organizational Manuals	
	1.3 1.4 1.5 1.6 2.1 2.2 2.3	 1.3 Rules and Regulations 1.4 Signage 1.5 Approved Work Plan 1.6 External communications 2.1 Labor Policies and Guidelines 2.2 Written Instructions 2.3 Operations Manual

Competency Standard on Electrical Installation and Maintenance

	2.5	Quality Assurance Handbook
	3.1	On-site direction signs
3. Signage	3.2	Common site warnings
5. Signage	3.3	Location signs
	3.4	Traffic signs
	4.1	Verbal instructions
4. Communication	4.2	Written instructions
	4.3	Online communication
	5.1	Telephone
	5.2	Mobile Phone
	5.3	Fax machines
5. Tools and machinery	5.4	Two-way radio
5. Tools and machinery	5.5	Computers
	5.6	Forms
	5.7	Memo
	5.8	Two-way radio
	6.1	Memorandum
6. Forms	6.2	Requisitioning Form
0. 101115	6.3	Personnel Form
	6.4	Safety Report Form
	7.1	Reports (Monthly, Quarterly, Half-Yearly, Annual)
	7.2	Plans (Strategic Plan, Operational Plan, Monthly
7. Documentation		Schedule)
	7.3	Monitoring and Evaluation Report
	7.4	Minutes of Meetings
Evidence Guide		
The evidence must be au	thentic,	valid, sufficient, reliable, consistent and recent and meet the
		n of the Unit of Competency
	Asse	ssment required evidence that the candidate:
1. Critical Aspects of Competency	1.1	demonstrated knowledge of workplace procedures in receiving, interpreting and conveying verbal & written communication.
		satisfied the requirements mentioned in the Performance Criteria and Range of Variables.
	2.1	Workplace Communication Policies, Standards and Procedures

	Procedures
2. Underpinning	2.2 Verbal and Non-verbal communication
Knowledge	2.3 Modes of Communication
	2.4 Communication Equipment: Types, Uses and Faults
	2.5 Channels of Communication

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	3.1 Receiving verbal instructions.
3. Underpinning Skills	3.2 Interpreting verbal and written information/ instruction
	3.3 Conveying instructions using verbal and written forms
	of communication
	3.4 Completing written documentation
	3.5 Participating in workplace meetings and discussions
	4.1 Commitment to occupational health and safety
	4.2 Environmental concerns
4. Underpinning Attitude	4.3 Eagerness to learn
4. Onderpinning Attitude	4.4 Tidiness and timeliness
	4.5 Respect for rights of peers and seniors in workplace
	4.6 Communication with peers and seniors in workplace
	The following resources must be provided:
	5.1 Pens
5. Resource Implications	5.2 Telephone
o. Resource implications	5.3 Computer
	5.4 Writing materials
	5.5 Online communication
	Methods of assessment may include but not limited to:
	6.1 Workplace observation
6. Methods of	6.2 Demonstration
Assessment	6.3 Oral Questioning
	6.4 Written test
	6.5 Portfolio
	7.1 Competency assessment must be done in NSDA accredited
7. Context of Assessment	assessment centre
	7.2 Assessment should be done by a NSDA certified/nominated
Accorditation Paguiromon	assessor

Accreditation Requirements

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of any NTVQF qualification. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.

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Unit Code and Title	GU003L2V1: Work in a Team Environment		
Unit Descriptor	This unit covers the knowledge, skills and attitudes (KSAs) required in working in a team environment. It includes the following: identify OHS policies and procedures, follow personal safety measures, report hazards and risks, respond to emergencies, and maintain personal well-being.		
Nominal Hours	20 Hours		
Elements of Competency	Performance Criteria <u>Bold & Underlined</u> terms are elaborated in the Range of Variables		
 Define team role and scope 	 1.1. Role and objectives of the team are defined. 1.2. Team structure, responsibilities and reporting relations are identified from team discussions and other external sources. 		
 Identify individual role and responsibility 	 2.1 Individual roles and responsibilities of <u>team members</u> are identified. 2.2 Reporting relationships among team members are defined and clarified. 2.3 Reporting relationships external to the team are defined and clarified. 		
3. Participate in team discussions	3.1 Ideas related to team plans are contributed.3.2 Recommendations for improving team work are put forward.		
4. Work as a team member	 4.1. Effective forms of communication are used to interact with team members. 4.2. Communication channels are followed. 4.3. OHS practices are followed. 		
Range of Variables			
Variables	Range (may include but not limited to):		
1. Sources of information	1.1 Standard Operating Procedures1.2 Job Description1.3 Operations Manual1.4 Organizational Structure		
2. Team Members	2.1 Coach/mentor2.2 Supervisor/Manager2.3 Peers/Colleagues2.4 Employee representative		
3. Workplace context	3.1 National Laws and Statutes3.2 Standard Operating Procedures3.3 Workplace Rules and Regulations		
Evidence Guide			

Evidence Guide

The evidence must be authentic, valid, sufficient, reliable, consistent, recent and meet all requirements of current version of the Unit of Competency

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	Assessment required evidence that the candidate:
1. Critical aspects of competency	 1.1 demonstrated knowledge in working in a team environment. 1.2 satisfied the requirements mentioned in the 1.3 performance Criteria and Range of Variables
2. Underpinning knowledge	 2.1 Team Structure, Role and Responsibility 2.2 Individual Members' Roles and Responsibilities 2.3 Communication Flow and Reporting Structures 2.4 Team Planning 2.5 Interpersonal Communication Skills 2.6 Team Meeting Procedures 2.7 OHS Practices
3. Underpinning skills	 3.1 Identifying the role and responsibility of the team 3.2 Identifying roles and responsibilities of individual members 3.3 Participating in team discussions 3.4 Working as a team member
4. Underpinning Attitudes	 4.1 Commitment to occupational health and safety 4.2 Environmental concerns 4.3 Eagerness to learn 4.4 Tidiness and timeliness 4.5 Respect for rights of peers and seniors in workplace 4.6 Communication with peers and seniors in Workplace
5. Resource implications	 The following resources must be provided: 5.1 Pens 5.2 Telephone 5.3 Computer 5.4 Writing materials 5.5 Online communication
6. Methods of assessment	 Methods of assessment may include but not limited to: 6.1 Workplace observation 6.2 Demonstration 6.3 Oral questioning 6.4 Written test 6.5 Portfolio
7. Context of assessment	 7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor

Accreditation Requirements

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of any NTVQF qualification. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.



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Sector Specific Competencies

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Unit Code and Title	SUCS001L2V1: Work in the Construction Sector		
Nominal Hours	20 Hours		
Unit Descriptor	This unit covers the skills, knowledge and attitude in working in the construction sector. It includes describe the organizational structure within the construction sector, identify processes and procedures, identify tools, equipment and materials, identify workplace practices, and		
	organize own workload, and practice OHS.		
Elements of Competency	Performance Criteria <u>Bold and Underlined</u> terms are elaborated in the Range of Variables.		
 Describe the organizational structure within the sector 	 Scope, nature and <u>major fields</u> of the construction sector are determined The profile of the construction sector in relation to Bangladesh <u>employment conditions</u> is determined Trends and technologies relevant to the sector are explained. Relevant policies and guidelines are identified and interpreted. <u>Instructions</u> as to procedures in achieving quality are obtained, understood and clarified. 		
2. Identify processes and procedures	 2.1 Construction processes are identified and described. 2.2 Work activities are identified. 2.3 Adjustments are interpreted. 		
 Identify tools, equipment and materials 	 3.1 Appropriate manuals are accessed to ensure up-to-date specifications of tools, materials and equipment. 3.2 Construction <u>tools, materials and equipment</u> are identified. 		
4. Identify workplace requirements	 3.3 Substitutes are identified in case of non-availability. 4.1 Workplace requirements are identified and clarified. 4.2 Roles and responsibilities of all personnel are described. 4.3 Workplace's practices are identified. 4.4 Problem-solving strategies are used to address bottlenecks, inconsistencies and other concerns. 		
5. Organize own workload	 5.1 Own work activities are planned and progress of work is communicated to relevant staff. 5.2 Work activities are completed. 5.3 Difficulties and bottlenecks are identified, and solutions are put forwarded. 5.4 Own work is monitored against workplace standards and areas for improvement identified and acted upon. 		
6. Practice OHS	6.1. Relevant OHS practices are identified.6.2. Relevant OHS practices are interpreted and implemented.		
Range of Variables			
Variables	Range (may include but not limited to):		
1. Major Fields	 1.1 Construction Site Support (Dogging, Rigging, etc.) 1.2 Carpentry and Form Works 1.3 Masonry, Brick/Block Laying and Concreting 1.4 Surface Finishing, Tiling and Painting 1.5 Roofing 1.6 Plumbing 		

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	2.3	Manuals used in the Construction Sector Relevant Terminologies and Acronyms
knowledge	2.2	Sector
2. Underpinning	2.2	Relevant Policies and Guidelines in the Construction
	2.1	Scope and Major Divisions of the Construction Sector
	1.2	satisfying all the requirements mentioned in the performance Criteria and Range of Variables
competency	1.2	sector
1. Critical aspects of	1.1	demonstrated knowledge in working in the construction
		ssment required evidence that the candidate:
	1	
		n of the Unit of Competency.
	nentic.	valid, sufficient, reliable, consistent and recent and meet the
Evidence Guide	0.0	
	8.6	Use of PPE
	8.5	Safe storage of tools and equipment
8. OHS	8.4	Standard Operating Procedure Workplace environment and safety
	8.2 8.3	Arrangement of workplaces
	8.1	Reporting hazards, risks and emergencies
	7.6	Brainstorming
	7.5	Reviews
strategies	7.4	Accessing Information
7. Problem-solving	7.3	Reference to Standard Operating Procedures
	7.2	Feedback and Feed forward system
	7.1	Asking questions
materials	-	onstruction fields
6. Tools, equipment and	Refe	rs to all tools, equipment and materials appropriate for any o
	5.5	Reports and Documentation
requirements	5.4	Monitoring and Evaluation
5. Workplace	5.3	Systems and Processes
E Markelana	5.2	Strategic and Operational Plans
	5.1	Goals and objectives
	4.5	Maintenance Procedure and Troubleshooting
	4.4	Quality Manual
4. Manuals	4.3	Repair Manual
	4.2	Manual of Specifications
	4.1	Manual of Instructions
	3.6	Gender and Develop Guidelines
	3.4	Operations Manual Environmental Guidelines
3. Instructions	3.3	
	3.2	Standard operating procedures Manuals of Instruction
	3.1	Specifications and requirements
	2.9	Innovations in the Sector
	2.8	Procedures for Handling Disputes
	2.7	Awards
	2.6	Collective Bargaining and Other Practices
2. Employment conditions	2.5	Gender Issues
	2.4	Anti-Discrimination Policy
	2.2	Salary/Wage System Labor Practices
	2.1	Code of Practice
		Code of Practice

	2.5 2.6 2.7 2.8	Types and Uses of Construction Tools and Materials. Workplace Practices Occupational Health and Safety Practices Recording and Reporting practices
3. Underpinning skills	3.1 3.2 3.3 3.4 3.5 3.6	Describing the organization structure Identifying construction processes and procedures Identifying tools, equipment and materials Identifying workplace practices Organizing own workload Practicing OHS
4. Underpinning attitudes	4.1 4.2 4.3 4.4 4.5	Commitment to occupational health and safety Environmental concerns Eagerness to learn Tidiness and timeliness Respect for rights of peers and seniors in workplace
5. Resource implications	5.1 5.2 5.3 5.4 5.5	Pens Telephone Computer Writing materials Online communication
6.Methods of assessment	6.1 6.2 6.3 6.4 6.5	Workplace observation Demonstration Oral questioning Written test Portfolio
7. Context of assessment	7.1 7.2	Competency assessment must be done in NSDA accredited assessment centre Assessment should be done by a NSDA certified/nominated assessor

Accreditation Requirements

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Unit Code and Title	SUCS002L2V1: Interpret Drawings and Specifications in Construction Manuals		
Nominal Hours	20 Hours		
Unit Descriptor	This unit covers the knowledge, skill and attitude required in interpreting drawings and specifications in construction manuals. It includes the following steps: identify information, identify drawings and specifications, interpret drawings and specifications and apply occupational health and safety procedures.		
Elements of Competency	Bold and Underlined terms are elaborated in the Range of Variables.		
1. Identify information from manuals	 1.1 Appropriate manuals are identified and accessed. 1.2 Version and date of the manual are checked to ensure up- to-date specifications of tools, equipment, materials and procedures. 		
 Identify drawings and specifications 	 2.1 Relevant <u>drawings</u> and <u>specifications</u> are correctly identified. 2.2 <u>Terms and abbreviations</u> are identified. 2.3 <u>Signs and symbols</u> are identified 		
 Interpret drawings and specifications 	 3.1 Drawings and specifications are interpreted. 3.2 Schedules, dimensions and specifications contained in the drawings are interpreted. 		
4. Store manuals	4.1. Documents are collected and packed.4.2. Documents are stored to prevent damage, and ready access and updating of information when required.		
Range of Variables			
Variables	Range (may include but not limited to):		
1. Documents	 1.1 Manufacturer's Specification Manual 1.2 Repair Manual 1.3 Maintenance Procedure Manual 1.4 Periodic Maintenance Manual 1.5 Quality Manual 1.6 Manual of Instruction 		
2. Drawings	2.1 Technical Drawings2.2 Sketch		
3. Specifications	 3.1 Product specifications 3.2 Performance specifications 3.3 Method specifications 		
4. Instructions	4.1 Orders4.2 Special Orders		
5. Terms and abbreviations	Refers to all terms and abbreviations associated with the construction sector		
6. Signs and symbols	Include all signs and symbols associated with the construction sector		
Evidence Guide	. Ann		

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Competency Standard on Electrical Installation and Maintenance

The evidence must be authentic, valid, sufficient, reliable, consistent and recent and meet the requirements of the current version of the Unit of Competency.

	Asses	ssment required evidence that the candidate:
1. Critical aspects of competency	1.1	interpret drawings and specifications in construction
		documents
	1.2	satisfying the requirements mentioned in the Performance
		Criteria and Range of Variables
	2.1	Types of Construction Manuals
	2.2	Identification of Signs and Symbols
2. Underpinning	2.3	Identification of Units of Measurement
knowledge	2.4	Identification of Units of Conversion
	2.5	Drawings and Specifications
	2.6	Terms and Abbreviations Used
	3.1	Identifying appropriate manuals
3. Underpinning skills	3.2	Identifying drawings and specifications
	3.3	Interpreting drawings and specifications
	3.4	Storing manuals
	4.1	Commitment to occupational health and safety
	4.2	Environmental concerns
4. Underpinning attitudes	4.3	Eagerness to learn
	4.4	Tidiness and timeliness
	4.5	Respect for rights of peers and seniors in workplace
	5.1	Pens
	5.2	Telephone
5. Resource implications	5.3	Computer
	5.4 5.5	Writing materials
		Online communication
	6.1 6.2	Workplace observation
6.Methods of assessment		Demonstration
o. Methods of assessment	6.3	Oral questioning
	6.4	Written test
	6.5	Portfolio
	7.1	Competency assessment must be done in NSDA
7. Context of assessment	70	accredited assessment centre
	7.2	Assessment should be done by a NSDA
		certified/nominated assessor

Accreditation Requirements

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Occupation Specific Competencies



Unit Code and Title	OUEIM001L2V1: Use Hand Tools and Power Tools		
Nominal Hours	20 Hours		
Unit Descriptor	This unit covers the skills, knowledge and attitude in using hand tools and power tools. It includes practicing OSH, identifying tools, using hand tools power tools, performing basic preventive maintenance and cleaning and storing tools.		
Elements of Competency	Performance Criteria <u>Bold and Underlined</u> terms are elaborated in the Range of Variables.		
1. Practice OSH	 1.1 <u>PPE</u> are used 1.2 Devices to suppress dust are used as required 1.3 Safety requirements are being adhered to before, during and after use 1.4 Accidents and emergency cases are reported 1.5 The workplace is cleaned and cleared of debris and unwanted materials 		
2. Identify tools	 2.1 Appropriate <u>tools</u> are selected 2.2 <u>Applications</u> of tools are defined 2.3 <u>Hand tools</u> and <u>power</u> tools are prepared 2.4 Sources of power supply for power tools recognized 		
3. Use hand tools	 3.1 Appropriate tool is used as required 3.2 Proper hand-eye coordination is applied in the use of hand tools 3.3 Unsafe or faulty tools are identified and marked for repair 		
4. Use power tools	 4.1 Route for power supply established in accordance with worker safety requirements 4.2 Proper sequence of operations is applied in using power tools to produce results 4.3 Power tools are used as required 		
5. Perform basic preventive maintenance.	 5.1 Tools and equipment are cleaned 5.2 Appropriate lubricants are identified 5.3 Tools and equipment are lubricated 5.4 Measuring instruments are checked and calibrated 5.5 Defective instruments, equipment and accessories are inspected and corrected or replaced 5.6 Tools are inspected, repaired and replaced after use 		
6. Clean and store tools	 6.1. The workplace is cleaned and cleared of debris and unwanted materials 6.2. Waste materials are disposed 6.3. Inventory of tools are conducted 6.4. Tools are cleaned and stored safely in appropriate location 6.5. Hazardous materials are identified for separate handling. 		

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Range of Variables	
Variables	Range (may include but not limited to):
1. Tools	1.1 Hand Tools
	1.2 Power Tools
	2.1 Adjusting
	2.2 Aligning
	2.3 Assembling
	2.4 Clamping
	2.5 Cleaning
	2.6 Cutting
o	2.7 Dismantling
2. Applications	2.8 Finishing
	2.9 Hand sharpening
	2.10 Lubricating
	2.11 Scraping
	2.12 Simple Tool Repairs
	2.13 Threading
	2.14 Tightening
	3.1 Adjustable spanners
	3.2 Bench vise
	3.3 C-clamp
	3.4 Chisels
	3.5 Die and stock
	3.6 Files of all cross-sectional shapes and types
	3.7 Wire Gauges
	3.8 Hacksaw
	3.9 Hammers
	3.10 Hand drill machine
	3.11 Hand saws
	3.12 Measuring Tape
	3.13 Paint Brushes/Rollers
	3.14 Pliers
3. Hand tools	3.15 Plumb bob
	3.16 Punches
	3.17 Scarpers
	3.18 Screw drivers
	3.19 Sledge Hammers
	3.20 Spanners and Wrenches
	3.21 Electrician Knife
	3.22 String Lines
	3.23 Trowels and Floats
	3.24 Try square
	3.25 Vice grip
	3.26 Wire stripper
	3.27 Crimping tools
	3.28 Wooden Planer

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	4.1	Hand Drill Machine
	4.2	Nail guns
	4.3	Staplers
	4.4	Angle Grinders
4. Power Tools	4.5	Circular saw
	4.6	Pedestal drills
	4.7	Pedestal grinders
	4.8	Soldering Iron
	4.9	Power Screw drivers
	5.1.	Manufacturer's Specifications and Instructions for specific
5. Instructions	5.2	tools/equipment
5. Instructions	5.2.	Workplace orders and instructions Work schedule documentation
	5.3.	Procedures
	6.1.	Dust mask
	6.2.	
	6.3.	Hand Gloves
	6.4.	
6. PPE	6.5.	Apron
	6.6.	Safety Helmet
	6.7.	
	6.8.	Ear Plug
	7.1	Maintenance schedule forms
	7.2	Requisition slip
7. Forms	7.3	Inventory Form
	7.4	Inspection Forms
	7.5	Procedures
Evidence Guide		
		valid, sufficient, reliable, consistent and recent and meet the
requirements of the curre	nt versior	n of the Unit of Competency.
	Asse	ssment required evidence that the candidate:
	1.1	followed OSH as per job requirement
 Critical aspects of competency 	1.2	identified appropriate tools
	1.3	used hand tools with appropriate method
	1.4	used power tools with appropriate SOP
	1.5	performed preventive maintenance
2. Underpinning knowledge	2.1	Define tools
	2.2	Classify tools
	2.3	Define equipment
	2.4	Standard procedure of the use of hand tools and power
		tools
	2.5	Application of hand tools and power tools
	2.5 2.6	Application of hand tools and power tools Basic preventive maintenance of tools
	2.6	Basic preventive maintenance of tools
3. Underpinnina skills	La State and	Basic preventive maintenance of tools Identifying appropriate tools
3. Underpinning skills	2.6	Basic preventive maintenance of tools

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	3.4 Using power tools with appropriate SOP3.5 Identifying preventive maintenance
4. Underpinning attitudes	 4.1 Commitment to occupational safety and health 4.2 Environmental concerns 4.3 Eagerness to learn 4.4 Tidiness and timeliness 4.5 Respect for rights of peers and seniors in workplace
5. Resource implications	 The following resources must be provided 5.1 Standard workplaces 5.2 Tools required as per job requirements 5.3 Operating Manuals, Codes, Standards and reference materials 5.4 Materials to perform work activities
6.Methods of assessment	Competency should be assessed by 6.1 Demonstration 6.2 Oral questioning 6.3 Written test 6.4 Portfolio
7. Context of assessment	 7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor

Accreditation Requirements

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Unit Code and Title	OUEIM002L2V1: Apply Fundamentals Skills for Electrical Works		
Nominal Hours	20 Hours This unit covers the knowledge, skills and attitudes required to apply fundamental skills for electrical works. It also includes preparing for works, identifying types of tools/equipment, symbols of electrical fittings, fittings used in electrical works. Measuring current, voltage and Maintain workplace, tools, equipment and materials.		
Unit Descriptor			
Elements of Competency	Performance Criteria <u>Bold and Underlined</u> terms are elaborated in the Range o Variables.		
1. Prepare for works	 1.1. <u>PPE</u> is collected and worn as per job requirement 1.2. Workplace is prepared as per job requirement 1.3. <u>Tools, equipment and materials</u> are selected and collected as per job requirement 		
 Identify types of tools/equipment 	2.1 Collected Tools/equipment are displayed2.2 Tools are listed and tagged as per tool specification		
 Identify symbols of electrical fittings 	 3.1 Electrical <u>symbols</u> are listed 3.2 Symbols are matched with listed symbol as per drawing 3.3 Symbols are tagged by match with the fittings 		
4. Identify fittings used in electrical works	 4.1 <u>Fittings</u> are collected and displayed 4.2 Fittings are listed and tagged 4.3 Fittings are matched with listed fitting as per drawing 		
5. Measure Current	 Using ampere meter 5.1 Insulation of cable terminal is removed using knife or wire stripper as required 5.2 Range of Ammeter is set as per job requirement 5.3 The ampere meter is connected in series with the load as per circuit diagram 5.4 Power supply switch is kept on as maintaining SOP 5.5 Ampere meter reading is recorded Using clip-on meter 5.6 Selector knob is adjusted of clip-on meter as required 5.7 Phase cable is inserted into the ring of the clip-on meter 5.8 Ampere meter reading is recorded 5.9 Clip-on meter is disconnected from the phase line as required 		
6. Measure Voltage	 Using Volt meter 6.1 Insulation of cable terminal is removed using knife or wire stripper as required 6.2 Range of voltmeter is set as per job requirement 6.3 Voltmeter is connected in parallel with the load as per circui diagram 6.4 Power supply is switched ON as required 6.5 Volt meter reading is recorded Using AVO/Multi meter 6.6 AVO/Multi meter pointer/scale is adjusted 6.7 Selector switch of AVO/Multi meter is kept in AC voltage range as required 		

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 Maintain workplace, tools, equipment and materials Range of Variables 	 line (phase to phase or phase to neutral) as per circuit diagram 6.9 AVO/Multi meter reading is recorded 6.10 Power supply is disconnected as required 7.1 Tools, equipment and materials are cleaned as per SOP 7.2 Defective tools and equipment are identified, separated and reported to the designated person 7.3 Tools, equipment and materials are stored as per workplace procedure 7.4 Workplace is cleaned as per SOP 7.5 Waste materials are disposed in the designated place
Variables	Range (may include but not limited to):
1. PPE	 1.1. Helmet 1.2. Safety Goggles 1.3. Mask 1.4. Apron 1.5. Rubber Gloves 1.6. Safety Shoes
2. Tools and Accessories	Hand tools: 2.1 Hammer 2.2 Cutting Pliers 2.3 Nose Pliers 2.4 Combination Pliers 2.5 Adjustable Wrench 2.6 Wire Striper 2.7 Neon Tester 2.8 Screw Driver (Flat, star and connecting) 2.9 Grip Pliers 2.10 Electrician Knife 2.11 Chisel (Cold and hot) 2.12 Open end spanner 2.13 Poker 2.14 Twisters 2.15 Scriber 2.16 File (Round, half round, flat, triangle) 2.17 Ammeter 2.18 Volt meter 2.19 Multi Meter 2.20 Measuring tape Power tools: 2.28 2.29 Grinding Machine Accessories: Kather
	2.30 Ladder
3. Symbols	3.1 All electrical fittings and fixtures
4. Fittings	 4.1 Switch 4.2 Switch Board 4.3 Regulator

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4.4 Socket
4.5 Holder
4.6 Ceiling Rose
4.7 Junction Box
4.8 Channel
4.9 PVC Conduit
4.10 PVC Elbow
4.11 PVC Bend
4.12 PVC Socket
4.13 Circular Box
4.14 Saddle
4.15 Indicator
version of the Unit of Competency.
Assessment required evidences that the candidate:
1.1 followed Occupational Safety and Health Procedure in the workplace
1.2 identified and collected tools, equipment, symbols and fittings
1.3 used tools, equipment and Fittings as per standard
1.4 connected ampere meter with load and measured current
1.5 inserted phase cable into the ring of the clip-on meter an measure current
1.6 connected volt meter with the load and measured voltage
1.7 connected AVO meter to supply line and measured voltage
7.6 cleaned tools, equipment and materials
1.8 disposed waste materials in designated place
2.1 Specification of tools, equipment and fittings.
2.2 Identification and use of symbols.
2.3 Series circuit
2.4 Parallel circuit
2.5 Measurement of current
2.6 Measurement voltage
2.7 Definition of Preventive Maintenance, Methods an
Techniques, Quality Procedures
2.8 Storing Procedures
2.9 Function and properties of fittings
2.10 Functions and safety precaution of tools
3.1 Using PPE
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3.2 Using Tools, Equipment and Materials
3.2 Using Tools, Equipment and Materials 3.3 Selecting appropriate Tools, Equipment and fittings
3.3 Selecting appropriate Tools, Equipment and fittings
3.3 Selecting appropriate Tools, Equipment and fittings3.4 Checking specifications
3.3 Selecting appropriate Tools, Equipment and fittings3.4 Checking specifications3.5 Locating and marking points
 3.3 Selecting appropriate Tools, Equipment and fittings 3.4 Checking specifications 3.5 Locating and marking points 3.6 Handling of measuring instruments
 3.3 Selecting appropriate Tools, Equipment and fittings 3.4 Checking specifications 3.5 Locating and marking points 3.6 Handling of measuring instruments 4.1 Commitment to occupational safety and health
 3.3 Selecting appropriate Tools, Equipment and fittings 3.4 Checking specifications 3.5 Locating and marking points 3.6 Handling of measuring instruments 4.1 Commitment to occupational safety and health 4.2 Environmental concerns
 3.3 Selecting appropriate Tools, Equipment and fittings 3.4 Checking specifications 3.5 Locating and marking points 3.6 Handling of measuring instruments 4.1 Commitment to occupational safety and health

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5. Resource implications	 The following resources must be provided: 5.1 Workplace location. 5.2 Tools and equipment are available. 5.3 Materials relevant to work activity. 5.4 Drawing and specifications relevant to the task.
6. Methods of assessment	Competency should be assessed by: 6.1 Demonstration 6.2 Oral questioning 6.3 Written test 6.4 Portfolio
7. Context of assessment	 7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor

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Engr. B. M. Shariful Islam Deputy Director (Skills Standard) Principal National Skills Development Authority (NSDA) Prime Minister's Office, Dhaka
Unit Code and Title	OUEIM003L2V1: Perform Wire and Cable Joints
Nominal Hours	20 Hours
Unit Descriptor	This unit covers the knowledge, skills and attitude required to perform wire and cable joints. It also includes preparing works, identifying different sizes and capacity of wires and cables, making wire and cable joint and Maintain Workplace, Tools, Equipment and Materials.
Elements of Competency	Performance Criteria <u>Bold and Underlined</u> terms are elaborated in the Range of Variables.
1. Prepare for works	 <u>PPE</u> is collected and worn as per job requirement Workplace is prepared as per job requirement <u>Tools, equipment and materials</u> are selected and collected as per job requirement
 Identify sizes and capacity of wires and cables 	 2.1. <u>Wire and cable</u> are placed separately in the working table in sequence 2.2. Wires and cables are listed & tagged as per sizes 2.3. Size of the cable is compared with the cable specification as per requirement 2.4. Proper diameter of conductor is measured using SWG/Micrometer 2.5. <u>Cable sizes</u> are compared with current carrying capacity
3. Make Wire and Cable Joint	 3.1. Insulation of cable is removed as required from cable terminal using knife or wire stripper 3.2. Conductor surface is scraped by using emery paper/electrician knife 3.3. Scrapped cables are tying according to the requirement of wire and cable joint 3.4. Soldering (if required) 3.5. Tying wire is tapped as per drawing
 Maintain Workplace, Tools, Equipment and Materials Range of Variables 	 4.1. Tools, equipment and materials are cleaned as per manufacturer instruction 4.2. Defective tools and equipment are identified and separated and reported to the designated person 4.3. Tools, equipment and materials are restored as per workplace procedure 4.4. Workplace is cleaned as per company procedure 4.5. Waste materials are disposed in the designated place
	Denne (mensionlade had a 17-11-14-14
Variable 1. Personal Protective equipment (PPE)	Range (may include but not limited to): 1.1 Helmet 1.2 Safety Goggles 1.3 Mask 1.4 Apron

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Competency Standard on Electrical Installation and Maintenance

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	1.5	Hand Gloves
	1.6	Safety Shoe
2. Tools	2.1	Hammer
	2.2	Cutting Pliers
	2.3	Combination Pliers
	2.4	Wire Striper
	2.5	Neon Tester
	2.6	Screw Driver (Flat, Philip's and connecting)
	2.7	
	2.8	Soldering Iron
	2.9	Nose Pliers
3. Wire and cables	3.1	PVC Cable
	3.2	BYA
	3.3	BYM
	3.4	NYY
4. Sizes of cables	4.1	1.0 re
	4.2	1.5 rm
	4.3	2.5 rm
	4.4	3.0 rm
	4.5	4.0 rm
	4.6	4.5 rm
	4.7	Flexible cable (0.4 rm, 0.65 rm, 1.2 rm)
5. wire and cable joint	5.1	Pigtail joint
	5.2	T-joint
	5.3	Western union joint
	5.4	Married joint
	5.5	Britannia joint

Evidence Guide

The evidence must be authentic, valid, sufficient, reliable, consistent and recent and meet the requirements of the current version of the Unit of Competency.

1. Critical Aspects	Assessment required evidence that the candidate:
	1.1. selected proper cables size with proper specification
	1.2. removed wire insulation as per proper procedure and measurement
	1.3. made of pigtail joint, T-joint, western union joint, Britannia joint and married joint with proper procedure.
	1.4. cleaned tools, equipment and materials as per manufacturer instruction
	1.5. disposed waste materials in the designated place
	2.1. Sizes and current carrying capacity of the cables
2. Underpinning knowledge	2.2. Function, procedure and uses of the pigtail joint, T-joint, western union joint, Britannia joint and married joint
	2.3. Tools and equipment used for making joint
	3.1. Handling tools and equipment
3. Underpinning skills	3.2. Removing insulation as per requirement from tip point of wire.

	3.3. Planning for own work
	3.4. Selecting wired and cable
	3.5. Interpreting drawings and symbols
	4.1. Commitment to occupational health and safety
	4.2. Environmental concerns
4. Underpinning Attitude	s 4.3. Eagerness to learn
	4.4. Tidiness and timeliness
	4.5. Respect for rights of peers and seniors in workplace
	The following resources must be provided:
	5.1. Adequate workplace.
5. Resource implications	5.2. Tools and equipment.
	5.3. Materials are relevant to the relevant to work activity.
	5.4. Drawing and specifications relevant to the work.
	Competency should be assessed by
6. Methods of	6.1. Demonstration
assessment	6.2. Oral questioning
accessment	6.3. Written test
	6.4. Portfolio
	7.1. Competency assessment must be done in NSDA accredited assessment centre
7. Context of assessmer	
	assessor

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of any NTVQF qualification. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.

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Unit Code and Title	OUEIM004L2V1: Perform Installation of Electrical Circuit
Nominal Hours	50 Hours
Nominal Hours	
Unit Descriptor	This unit covers the knowledge, skills and attitudes to Perform installation of Electrical circuit. It includes Preparing works, controlling one lamp by SPST and SPDT switch, one calling bell from two point, Performing the operation of Fluorescent Lamp (Tube Light) Circuit, and Installing
	Ceiling Fan with regulator. Performance Criteria
Elements of Competency	<u>Bold and Underlined</u> terms are elaborated in the Range of Variables.
1. Prepare for works	 1.1. <u>PPE</u> is collected and worn as per job requirement 1.2. Workplace is prepared as per job requirement 1.3. <u>Tools, equipment</u> and <u>materials</u> are collected as per job requirement
2. Control one lamp by	2.1. Circuit layout is drawn as per drawing
SPST and SPDT switch	2.2. Circuit materials are placed on the board as per drawing2.3. <u>Fittings and fixtures</u> are connected and fitted in to circuit
	as per drawing
	2.4. One lamp is controlled by SPST switch
	2.5. One lamp is controlled by SPDT switch from two points
	2.6. Circuit <u>Test</u> is performed as per SOP
3. Control one calling bell	3.1. Circuit layout is drawn as per drawing
from two point	3.2. Circuit materials are placed on the board as per drawing
	3.3. Fittings are connected and fitted in to circuit as per drawing
	3.4. Circuit connection is checked according to the
	drawing
	3.5. Circuit is tested as per SOP
4. Prepare the circuit of	4.1. Circuit layout is drawn as per drawing
Fluorescent Lamp (Tube	4.2. Circuit materials are placed on the board as per drawing
Light)	4.3. Fittings and fixtures are connected and fitted in to circuit as per drawing
	4.4. Circuit connection is checked according to the
	drawing
E Install Califier Ferruith	4.5. Circuit is tested as per SOP
5. Install Ceiling Fan with	5.1. Circuit layout is drawn as per drawing
regulator	5.2. Circuit materials are placed on the board as per drawing
	5.3. Fittings and fixtures are connected and fitted in to circuit as
	5.4. Circuit connection is checked according to the
	drawing
	5.5. Circuit is tested as per SOP
Range of Variables	Am

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Variable	Range (may include but not limited to):
1. Personal protective	1.1. Helmet
equipment (PPE)	1.2. Safety Goggles
	1.3. Mask
	1.4. Apron
	1.5. Hand Gloves
	1.6. Safety Shoe
2. Tools	2.1 Ball pein hammer
	2.2 Cutting Pliers
	2.3 Combination Pliers
	2.4 Wire Striper
	2.5 Neon Tester
	2.6 Screw Driver (Flat, Philips and connecting)
	2.7 Electrician Knife
	2.8 Electric hand drill
	2.9 AVO meter
	2.10 Mager
3. Circuit Materials	3.1 Cable
	3.2 Bracket
	3.3 Fish Wire
	3.4 Elbow
	3.5 Bend
	3.6 PVC Circular Box
	3.7 Rowel plug
	3.8 Saddle
	3.9 Screw
	3.10 Cable Lugs
	3.11 Cable tie
	3.12 Flexible conduit
	3.13 Electric soldering lead
	3.14 PVC tape
4. Cables	4.1 PVC single core cable
	4.2 PVC twine core cable
	4.3 Flexible cable
5. Fitting and fixtures	5.1. Switch boards
	5.2. Switches
	5.3. Sockets
	5.4. Fuses
	5.5. MCB
	5.6. Fan regulator
	5.7. Bracket
	5.8. Soccer
	5.9. Ballast (Chock coil)
	5.10. Starter

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	5.11. Tube light holder	
	5.12. Batten holder	
	5.13. Ceiling rose	
6. Test	6.1. Continuity test	
	6.2. Polarity test	
	6.3. Short circuit test	
	6.4. Earth continuity test	

Evidence Guide

The evidence must be authentic, valid, sufficient, reliable, consistent and recent and meet the requirements of the current version of the Unit of Competency.

		Assessment required evidence that the candidate:
		1.1. identified Circuit diagram and materials
		1.2. connected and fitted fittings in to circuit
		1.3. controlled one lamp by SPST switch
		1.4. controlled one lamp by SPDT switch from two points
		1.5. performed circuit test as per SOP
1.	Critical aspects of	1.6. connected calling bell fittings
	competency	1.7. checked circuit connection of calling bell
		1.8. connected and fitted fittings and fixtures in to fluorescent lamp circuit
		1.9. checked fluorescent lamp circuit connection
		1.10. connected and fitted fittings and fixtures in to ceiling fan circuit
		1.11. checked ceiling fan circuit connection
		2.1. SPST switch
		2.2. Different types of circuit diagram and materials
0	Line da un line inco	2.3. Quality & materials
2.	Underpinning	2.4. Continuity test
	Knowledge	2.5. Polarity test
		2.6. Short circuit test
		2.7. Earth continuity test
		3.1. Interpreting drawing & symbols
		3.2. Connecting loads and power
3.	Underpinning Skills	3.3. Handling tools & instruments
		3.4. Plan for own work
		3.5. Applying circuit testing procedure
		4.1. Commitment to occupational health and safety
		4.2. Environmental concerns
٨	Underpinning attitudes	4.3. Eagerness to learn
4. Unde	onderpinning attitudes	4.4. Tidiness and timeliness
		4.5. Respect for rights of peers and seniors in workplace
		Respect for rights of peers and seniors in workplace.
	Deserves in the	The following resources must be provided:
5	Resource implications	9

	5.2. Tools and equipment appropriate to work activities.
	5.3. Materials relevant to the proposed activity.
	5.4. Drawings and specifications relevant to the task.
	Competency should be assessed by:
	6.1. Oral questioning
6. Methods of assessment	6.2. Written test
	6.3. Demonstration
	6.4. Portfolio
	7.1. Competency assessment must be done in NSDA accredited assessment centre
7. Context of assessment	7.2. Assessment should be done by a NSDA certified/nominated assessor

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of any NTVQF qualification. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.

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Unit Code and Title	OUEIM005L2V1: Perform Channel Wiring
Nominal Hours	70 Hours
Unit Descriptor	This unit covers the knowledge, skills and attitudes to Perform Channel Wiring. It includes Preparing works, performing channel wiring, install boards and other accessories of wiring, testing the wiring and Maintaining Workplace Tools and Materials.
Elements of Competency	Performance Criteria Bold and Underlined terms are elaborated in the Range of Variables.
1. Prepare for works	 <u>PPE</u> is collected and worn as per job requirement Workplace is prepared as per job requirement <u>Tools, equipment</u> and <u>materials</u> are collected as per job requirement Drawings are collected and interpreted
2. Perform Channel Wiring	 2.1. Drawing is selected and collected as per job requirement 2.2. Channel size is identified and selected as per the number and size of cables to be embedded inside 2.3. Lower part of channel is set as per SOP 2.4. PVC cable is laid into the channel as per the diagram 2.5. Upper part of channel is set as per SOP 2.6. Load point is connected with the switch board 2.7. Connection is checked as per SOP 2.8. Performance of circuit is checked
 Install boards and other accessories of wiring 	 3.1 Boards are collected and fitted 3.2 Switches, sockets, fan regulator and ballast are fitted 3.3 Switches, sockets and fan regulator are connected to the circuits 3.4 Ceiling rose and different types of holders are fitted 3.5 Those fixtures are connected to the circuit 3.6 MCB, and MCCB are connected and fitted
4. Test the wiring	 4.1 Polarity of wiring is checked 4.2 Polarity is justified and checked each of the switches, fuses and circuit breakers 4.3 Circuit breakers are disconnected 4.1. All loads are connected and checked the continuity each of the switches and circuit breakers
5. Maintain Workplace, Tools and Materials	 5.1. Tools, equipment and materials are cleaned as per standard 5.2. Defective tools and equipment are identified, separated and reported to the designated person 5.3. Tools, equipment and materials are stored as per workplace procedure 5.4. Workplace is cleaned as per workplace procedure 5.5. Waste materials are disposed in the designated place
Range of Variables	
Variable	Range (may include but not limited to):
 Personal protective equipment (PPE) 	 1.1 Helmet 1.2 Safety Goggles 1.3 Mask 1.4 Apron 1.5 Hand Gloves 1.6 Safety Shoe

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2. Tools and equipment	2.1 Calculator
	2.2 Multi Meter/AVO Meter
	2.3 Wire Stripper
	2.4 Chisels: (a) Wooden
	2.5 Drill bits
	2.6 Files: (a) Flat, (b) Round, (c) Half round
	2.7 Hacksaw
	2.8 Hammers: (a) Ball peen, (b) Claw (c) Mallet
	2.9 Measuring Tapes
	2.10 Pliers: (a) Combination Pliers, (b) cutting Pliers, (c)
	2.11 Diagonal cutting Pliers, (d) Long Nose Pliers,
	2.12 Screwdrivers: (a) Star, (b) Flat, (c) Connecting
	2.13 Try square
	2.14 Neon Tester
	2.15 Wire gauge
	2.16 Set squares
	2.17 Electrician Knife
	2.18 Ladder
	2.19 Poker
0 M + 1	2.20 Hand Drill Machine
3. Materials	3.1 Channel (1/2", ¾", 1",1.25", 1.5" PVC)
	3.2 PVC Circular Box
	3.3 Rowel plug
	3.4 Saddle
	3.5 Screw
	3.6 Cable Lugs
	3.7 Cable tie
	3.8 Thread ball
	3.9 Insulation tape
	3.10 PVC Cable
	3.11 Flexible cable
4. Boards	4.1 Switch board
	4.2 Ebonite boards
	5.1 Single pole MCB
5. Fuses & MCB	5.2 Double pole MCB
J. Fuses & MCB	5.3 Triple Pole MCCB 5.4 Triple pole with neutral MCB
Evidence Guide	5.5 Earth leakage circuit breaker (ELCB)
The evidence must be aut	hentic, valid, sufficient, reliable, consistent and recent and meet the tversion of the Unit of Competency.
	Assessment required evidence that the candidate:
	1.1. set the channels
	1.2. tested the circuit
1. Critical aspects of	1.3. connected MCB and MCCB
competency	1.4. connected with loads
	1.5. checked polarity
	1.6. cleaned workplace
	1.7. stored tools & equipment
	2.1. Channel wiring
2. Underpinning	2.2. Use of fixture and fittings
Knowledge	2.3. Circuit and sub-circuit.
	2.4. Test the circuit

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	3.1. Using PPE
3. Underpinning Skills	 3.2. Planning of own work activities 3.3. Selecting appropriate Tools and Equipment 3.4. Selecting appropriate materials 3.5. Using Tools, Equipment and Materials 3.6. Checking specifications 3.7. Locating points & fixtures
4. Underpinning attitudes	 4.1. Commitment to occupational health and safety 4.2. Environmental concerns 4.3. Eagerness to learn 4.4. Tidiness and timeliness 4.5. Respect for rights of peers and seniors in workplace Respect for rights of peers and seniors in workplace.
5. Resource implications	 The following resources must be provided: 5.1. Adequate workplace. 5.2. Tools and equipment appropriate to work activities. 5.3. Materials relevant to the proposed activity. 5.4. Drawings and specifications relevant to the task.
6. Methods of assessment	Competency should be assessed by: 6.1. Written test 6.2. Demonstration 6.3. Oral questioning 6.4. Portfolio
7. Context of assessment	7.1. Competency assessment must be done in NSDA accredited assessment centre7.2. Assessment should be done by a NSDA certified/nominated assessor

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Unit Code and Title	OUEIM007L2V1: Perform Conduit Wiring
Nominal Hours	75 Hours
Unit Descriptor	This unit covers the knowledge, Skills and attitudes required to perform conduit wiring. It specifically includes collecting tools, equipment and materials, installing conduits and set cables installing boards and other accessories of wiring testing the wiring and Clean the workplace.
Elements of Competency	Performance Criteria Bold and Underlined terms are elaborated in the Range of Variables.
1. Collect tools, equipment and materials	 1.1. <u>PPEs</u> are collected and used 1.2. <u>Hand tools</u>, <u>power tools</u>, <u>equipment</u> and <u>materials</u> are checked for usability 1.3. Drawings are collected and interpreted
2. Install conduits and set cables	 2.1. Layout is drawn on the wall as per drawing 2.2. Wall is cut and grooved 2.3. Collected conduits are cut and set 2.4. Conduits are installed on the wall and clamped 2.5. Fish wires are measured and cut 2.6. Fish wire is inserted 2.7. Collected cables are cut 2.8. Cables are tied with fish wire and insert into the conduit
 Install boards and other accessories of wiring 	 3.1. <u>Boards</u> are collected and fitted 3.2. Switches, sockets, fan regulator and ballast are fitted 3.3. Switches, sockets and fan regulator are connected to the circuits 3.4. Ceiling rose and different types of holders are fitted 3.5. Those fixtures are connected to the circuit 3.6. <u>MCB</u>, and <u>MCCB</u> are connected and fitted
4. Test the wiring	 4.1 Polarity of wiring is checked 4.2 Polarity is justified and checked each of the switches, fuses and circuit breakers 4.3 Circuit breakers are disconnected 4.4 All loads are connected and checked the continuity each of the switches and circuit breakers
5. Maintain Workplace, Tools and Materials	 5.1 Tools, equipment and materials are cleaned as per standard 5.2 Defective tools and equipment are identified, separated and reported to the designated person 5.3 Tools, equipment and materials are stored as per workplace procedure 5.4 Workplace is cleaned as per workplace procedure 5.5 Waste materials are disposed in the designated place
Range of Variables	

Form

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Variables	Range (may include but not limited to):
1. PPE	1.1 Hand gloves1.2 Helmet1.3 Goggles
	1.4 Safety shoes 2.1 Adjustable wrench
	2.2 Wire stripper
	2.3 C-clamp
	2.4 Chisels: (a) Wooden, (b) Cold
	2.5 Drill bits
	2.6 Files: (a) Flat, (b) Round, (c) Half round
	2.7 Hacksaw
	2.8 Hammers: (a) Ball pin, (b) Claw
	2.9 Hand drill
	2.10 Measuring Tapes
	2.11 Paint Brushes/Rollers
	2.12 Pliers: (a) Combination Pliers, (b) cutting Pliers, (c) Diagona cutting Pliers, (d) Long Nose Pliers,
2. Tools and equipment	2.13 Punches
	2.14 Screwdrivers: (a) Star, (b) Flat, (c) Connecting
	2.15 Tri square
	2.16 Neon tester
	2.17 Wire cutters
	2.18 Wire gauge
	2.19 Set squares
	2.20 Electrician knife
	2.21 Ladder
	2.22 Fish wire 2.23 Calculator
	2.24 Multi meter/AVO meter
	2.25 Electric hand drill machine
	2.26 Hand grinders
	2.27 Soldering iron
	3.1 Conduit
	3.2 Socket
	3.3 GI Wire 3.4 Elbow
	3.5 Bend
	3.6 Circular box
	3.7 Rowel plug
3. Materials	3.8 Saddle 3.9 Screw
	3.10 Cable lugs
	3.11 Cable tie
	3.12 Thread ball and blue
	3.13 Flexible conduit
	3.14 Electric soldering lead
	3.15 Insulating tape 3.16 Cable (PVC, VIR)
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4. Boards	4.1 Wooden board4.2 Plastic boards	
5. Fuses & MCB	5.1 Single pole MCB	
	5.2 Double pole MCB	
	5.3 Triple Pole MCCB	
	5.4 Triple pole with neutral MCB	
	5.5 Earth leakage circuit breaker (ELCB)	

Evidence Guide

The evidence must be authentic, valid, sufficient, reliable, consistent and recent and meet the requirements of the current version of the Unit of Competency

	Assessment required evidence that the candidate: 1.1 drawn layouts for wiring
	1.2 installed conduit and cables.
1. Critical Aspects of	1.3 connected MCB and MCCB
Competency	1.4 tested polarity, continuity, short circuit and earth continuity
Competency	as per SOP
	1.5 cleaned workplace
	1.6 stored tools and equipment
	2.1 Conduit wiring
	2.2 Function of MCB & MCCB
	2.3 Earth leakage circuit breaker
	2.4 Fish wire
	2.5 Different types of fittings and fixtures
2. Underpinning Knowledge	2.6 Types of switches, sockets, and ceiling rose, fittings and fixtures.
	2.7 Specification checking.
	2.8 Fittings and fixture installation procedure.
	2.9 Procedure of performing tests
	2.10Wires and cable
	3.1 interpreting drawings & symbols
	3.2 Using tools & equipment for installing fittings and fixtures
3. Underpinning Skills	3.3 Checking specifications
	3.4 Connecting terminals
	3.5 Measuring electrical current and voltage
	4.1 Commitment to occupational health and safety
	4.2 Promptness in carrying out activities
	4.3 Sincere and honest to duties
4. Underpinning Attitudes	4.4 Environmental concerns
	4.5 Eagerness to learn
	4.6 Tidiness and timeliness
	4.7 Respect for rights of peers and seniors in workplace
	4.8 Communication with peers and seniors in workplace
	The following resources must be provided:
5 Resource Implications	5.1 Workplace (simulated or actual)
o. Resource implications	5.2 Tools and equipment appropriate for work activities
	5.3 Materials for work activities
5. Resource Implications	 4.6 Tidiness and timeliness 4.7 Respect for rights of peers and seniors in workplace 4.8 Communication with peers and seniors in workplace The following resources must be provided: 5.1 Workplace (simulated or actual) 5.2 Tools and equipment appropriate for work activities

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	Methods of assessment may include but not limited to:
6. Methods of Assessment	6.1 Written test
	6.2 Demonstration
	6.3 Oral questioning
	6.4 Portfolio
7. Context of Assessment	7.1 Competency assessment must be done in NSDA accredited assessment centre
	7.2 Assessment should be done by a NSDA certified/nominated assessor

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Review of Competency Standard

The Competency Standards for National Skills Certificate in **Electrical Installation and Maintenance** Standard is Reviewed by NSDA on 08 January, 2021.

Respectable members:

1.	Dulal Krishna Saha, Executive Chairman (Secretary), National Skills Development Authority (NSDA)	Chairperson
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3.	Fazlul Haque, Instructor, Bangladesh Korea Technical Training Center (BKTTC), Cell: 01715107077, Email: <u>fhaque_ttc@yahoo.com</u>	Member
4.	Jahurul Haque, Instructor (Electrical), Dhaka Ahsania Mission (DAM), Cell: 01927094356, Email: <u>mdzahurulhaque@gmail.com</u>	Member
5.	Md. Nazrul Islam, Senior Instructor, Electrical Installation and Maintenance, BRAC ISD, Cell: 01717374190, Email: <u>Nazrul.islam7@brac.net</u>	Member
6.	Asraf Uddin, CEO and Proprietor, Industrial Technical Service, Cell: 01819227793, Email: <u>itsmail@bangla.net</u>	Member
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8.	Md. Matiar Rahman, Senior Instructor (Electrical), Germen Bangladesh Technical Training Center, Cell: 01623108992, Email: <u>matiar79@gmail.com</u>	Member
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10.	Rakib Talukdar Mamun, Senior Electric Expert, Opex and Sinha Textile Group, Cell: 01719484862, Email: <u>rakibbd69@gmail.com</u>	Member
11.	Md. Abdur Razzaque, Specialist, NSDA, Cell: 01742734313, Email: <u>razzaque159@gmail.com</u>	Member
12.	Md. Quamruzzaman, Director (Skills Standard), NSDA, Cell: 01819189320	Member
13.	Md. Delwar Hossain, Process Expert, NSDA, Cell: 01914863064. Email: <u>delwarmamun8@gmail.com</u>	Member
14.	Engr. B.M. Shariful Islam, Deputy Director (Skills Standard), Cell: +880 01715010321, Email: <u>sharif9375@gmail.com</u>	Member

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Validation of Competency Standard by Standard and Curriculum Validation Committee (SCVC)

The Competency Standards for National Skills Certificate in **Electrical Installation and Maintenance** Standard is validated by SCVC on 09 January, 2021.

Respectable members of the SCVC:

1.	Engr. Anisuzzaman Bhuiyan Rana, Chairperson, Curriculum Development & Training Support Standing Committee, Dhaka. Cell: 01711522658.	Chairperson
2.	Jahidul Haque, Instructor, Dhaka Polytechnic Institute, Dhaka, Cell:01711383779, Email: <u>zahidulsdp@gmail.com</u>	Member
3.	Fazlul Haque, Instructor, Bangladesh Korea Technical Training Center (BKTTC), Cell: 01715107077, Email: <u>fhaque ttc@yahoo.com</u>	Member
4.	Musleh Uddin, Chief Instructor (Electrical), Kishorganj TSC, Cell: 01552392604, Email: <u>muslehuddin65@gmail.com</u>	Member
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6.	Asraf Uddin, CEO and Proprietor, Industrial Technical Service, Cell: 01819227793, Email: <u>itsmail@bangla.net</u>	Member
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