



# **COMPETENCY STANDARD FOR TAILORING AND DRESS MAKING**

**Level: 3**

**(Informal Sector)**

**Competency Standard Code: CS-INF-TDM-L3-EN-V1**



**National Skills Development Authority  
Prime Minister's Office  
Government of the People's Republic of Bangladesh**



## Copyright

---

National Skills Development Authority  
Prime Minister's Office  
Level: 10-11, Biniyog Bhaban,  
E-6 / B, Agargaon, Sher-E-Bangla Nagar Dhaka-1207, Bangladesh.  
Email: [ec@nsda.gov.bd](mailto:ec@nsda.gov.bd)  
Website: [www.nsda.gov.bd](http://www.nsda.gov.bd).  
National Skills Portal: <http://skillsportal.gov.bd>

National Skills Development Authority (NSDA) is the owner of this document. Other interested parties must obtain written permission from NSDA for reproduction of information in any manner, in whole or in part, of this Competency Standard, in English or other language.

This Competency Standard for Tailoring and Dress Making is a document for the development of curricula, teaching and learning materials, and assessment tools. It also serves as the document for providing training consistent with the requirements of industry in order to meet the qualification of individuals who graduated through the established standard via competency-based assessment for a relevant job.

This document has been developed by NSDA in association with Informal Sector, industry representatives, academia, related specialist, trainer and related employee.

Public and private institutions may use the information contained in this standard for activities benefitting Bangladesh.

## Introduction

---

The NSDA aims to enhance an individual's employability by certifying completeness with skills. NSDA works to expand the skilling capacity of identified public and private training providers qualitatively and quantitatively. It also aims to establish and operationalize a responsive skills ecosystem and delivery mechanism through a combination of well-defined set of mechanisms and necessary technical supports.

Key priority economic growth sectors identified by the government have been targeted by NSDA to improve current job skills along with existing workforce to ensure required skills to industry standards. Training providers are encouraged and supported to work with industry to address identified skills and knowledge to enable industry growth and increased employment through the provision of market responsive inclusive skills training program. "**Tailoring and Dress Making**" is selected as one of the priority occupations of Informal Sector. This standard is developed to adopt a demand driven approach to training with effective inputs from Industry Skills Councils (ISC's), employer associations and employers.

Generally, a competency standard informs curriculum, learning materials, assessment and certification of trainees enrolled in Skills Training. Trainees who successfully pass the assessment will receive a qualification in the National Skills Qualification Framework (NSQF) under Bangladesh National Qualification Framework and will be listed on the NSDA's online portal.

This competency standard is developed to improve skills and knowledge in accordance with the job roles, duties and tasks of the occupation and ensure that the required skills and knowledge are aligned to industry requirements. A series of stakeholder consultations, workshops were held to develop this document.

The document also details the format, sequencing, wording and layout of the Competency Standard for an occupation which is comprised of Units of Competence and its corresponding Elements.

## Overview

---

A competency standard is a written specification of the knowledge, skills and attitudes required for the performance of an occupation, trade or job corresponding to the industry standard of performance required in the workplace.

The purpose of a competency standards is to:

- provide a consistent and reliable set of components for training, recognising and assessing people's skills, and may also have optional support materials
- enable industry recognised qualifications to be awarded through direct assessment of workplace competencies
- encourage the development and delivery of flexible training which suits individual and industry requirements
- encourage learning and assessment in a work-related environment which leads to verifiable workplace outcomes

Competency standards are developed by a working group comprised of representative from NSDA, Key Institutions, ISC, and industry experts to identify the competencies required of an occupation in Informal Sector.

Competency standards describe the skills, knowledge and attitude needed to perform effectively in the workplace. CS acknowledge that people can achieve technical and vocational competency in many ways by emphasizing what the learner can do, not how or where they learned to do it.

With competency standards, training and assessment may be conducted at the workplace or at training institute or any combination of these.

Competency standards consist of a number of units of competency. A unit of competency describes a distinct work activity that would normally be undertaken by one person in accordance with industry standards.

Units of competency are documented in a standard format that comprises of:

- unit title
- nominal duration
- unit code
- unit descriptor
- elements and performance criteria
- variables and range statement
- curricular content guide
- assessment evidence guide

Together, all the parts of a unit of competency:

- describe a work activity
- guide the assessor to determine whether the candidate is competent or not yet competent

The ensuing sections of this document comprise of a description of the relevant occupation, trade or job with all the key components of a unit of competency, including:

- a chart with an overview of all Units of Competency for the relevant occupation, trade or job including the Unit Codes and the Unit of Competency titles and corresponding Elements
- the Competency Standard that includes the Unit of Competency, Unit Descriptor, Elements and Performance Criteria, Range of Variables, Curricular Content Guide and Assessment Evidence Guide.

## Competency Standards for National Skill Certificate, Level-3 in Tailoring and Dress making in Informal Sector

### Level Descriptors of NSQF (BNQF 1-6)

Level & Job classification	Knowledge Domain	Skills Domain	Responsibility Domain
6-Mid-Level Manager/ Sub Assistant Engineer	Comprehensive actual and theoretical knowledge within a specific work or study area with an awareness of the validity and limits of that knowledge, able to analyse, compare, relate and evaluate.	Specialised and wider range of cognitive and practical skills required to provide leadership in the development of creative solutions to defined problems. Communicate professional issues and solutions to the team and to external partners/users.	Work under broad guidance and self-motivation to execute strategic and operational plan/s. Lead lower-level management. Diagnose and resolve problems within and among work groups.
5-Supervisor	Broad knowledge of the underlying, concepts, principles, and processes in a specific work or study area, able to scrutinize and break information into parts by identifying motives or causes.	Broad range of cognitive and practical skills required to generate solutions to specific problems in one or more work or study areas. Communicate practice-related problems and possible solutions to external partners.	Work under guidance of management and self-direction to resolve specific issues. Lead and take responsibility for the work and actions of group/team members. Bridge between management.
4-Highly Skilled Worker	Broader knowledge of the underlying, concepts, principles, and processes in a specific work or study area, able to solve problems to new situations by comparing and applying acquired knowledge.	A range of cognitive and practical skills required to accomplish tasks and solve problems by selecting and applying the full range of methods, tools, materials and information. Communicate using technical terminology and IT technology with partners and users as per workplace requirements.	Work under minimal supervision in specific contexts in response to workplace requirements. Resolve technical issues in response to workplace requirements and lead/guide a team/ group.
3-Skilled Worker	Moderately broad knowledge in a specific work or study area, able to perceive ideas and abstract from drawing and design according to workplace requirements.	Basic cognitive and practical skills required to use relevant information in order to carry out tasks and to solve routine problems using simple rules and tools. Communicate with his team and limited external partners upholding the values, nature and culture of the workplace	Work or study under supervision with considerable autonomy. Participate in teams and responsible for group coordination.
2-Semi Skilled Worker	Basic understanding of underpinning knowledge in a specific work or study area, able to interpret and apply common occupational terms and instructions.	Skills required to carry out simple tasks, communicate with his team in the workplace presenting and discussing results of his work with required clarity.	Work or study under supervision in a structured context with limited scope of manipulation
1 –Basic Skilled Worker	Elementary understanding of ability to interpret the underpinning knowledge in a specific study area, able to interpret common occupational terms and instructions.	Specific Basic skills required to carry out simple tasks. Interpret occupational terms and present the results of own work within guided work environment/ under supervision.	Work under direct supervision in a structured context with limited range of responsibilities.

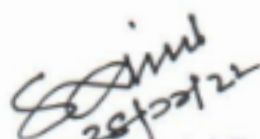
## List of Abbreviations

CS	Competency Standard
ISC	Industry Skills Council
NSDA	National Skills Development Authority
NSQF	National Skills Qualifications Framework
OSH	Occupational Safety and Health
PPE	Personal Protective Equipment
SCVC	Standards and Curriculum Validation Committee
STP	Skills Training Provider
SOP	Standard Operating Procedure
UoC	Unit of Competency



## Approval of Competency Standard

Approved by  
22<sup>nd</sup> Authority Meeting of NSDA Held on 24.11.2022



Md. Saniul Ferdous  
Deputy Director (Admin)  
National Skills Development Authority  
Prime Minister's Office

Deputy Director (Admin)

and

Officer of Secretarial Duties for Authority Meeting  
National Skills Development Authority



## Table of Contents

Copyright.....	i
Introduction .....	ii
Overview .....	iii
Level Descriptors of NSQF (BNQF 1-6) .....	iv
List of Abbreviations .....	v
Course Structure .....	1
Units & Elements at Glance .....	2
Generic Units of Competencies.....	4
GU008L2V1: Work in a Team Environment .....	5
Occupation Specific Units of Competencies .....	7
OU-INF-TDM-01-L3-V1: Make Skirt .....	8
OU-INF-TDM-02-L3-V1: Make Pajama .....	12
OU-INF-TDM-03-L3-V1: Make Panjabi .....	16
OU-INF-TDM-04-L3-V1: Make Fatua .....	20
OU-INF-TDM-05-L3-V1: Make Shirt .....	24
OU-INF-TDM-06-L3-V1: Make Pant.....	28
Development of Competency Standard .....	33
Validation of Competency Standard .....	35



**Competency Standards for National Skill Certificate, Level-03 in  
Tailoring and Dress Making in Informal Sector**

**Course Structure**

SL No	Unit code and Title		UOC Level	Nominal (hours)
Generic Units of Competencies				
1.	GU008L2V1	Work in a Team Environment	2	20
Sub Total				20
Occupation Specific Units of Competencies				
2.	OU-INF-TDM-01-L3-V1	Make Skirt	3	20
3.	OU-INF-TDM-02-L3-V1	Make Pajama	3	15
4.	OU-INF-TDM-03-L3-V1	Make Panjabi	3	50
5.	OU-INF-TDM-04-L3-V1	Make Fatua	3	30
6.	OU-INF-TDM-05-L3-V1	Make Shirt	3	55
7.	OU-INF-TDM-06-L3-V1	Make Pant	3	70
Sub Total				240
Total Duration				260

## Units & Elements at Glance

### Generic Competencies

Code	Unit of competency	Elements of competency	Duration (hours)
GU008L2V1	Work in a Team Environment	<ol style="list-style-type: none"><li>1. Define team role and scope</li><li>2. Identify individual role and responsibility</li><li>3. Participate in team discussions</li><li>4. Work as a team member</li></ol>	20
Total hours			20

## Occupation specific competencies

Code	Unit of competency	Elements of competency	Duration (hours)
OU-INF-TDM-01-L3-V1	Make Skirt	<ol style="list-style-type: none"> <li>1. Prepare for skirt making</li> <li>2. Cut fabrics</li> <li>3. Sew skirt</li> <li>4. Clean the workplace and store tools</li> </ol>	20
OU-INF-TDM-02-L3-V1	Make Pajama	<ol style="list-style-type: none"> <li>1. Prepare for pajama making</li> <li>2. Cut fabrics</li> <li>3. Sew pajama</li> <li>4. Clean the workplace and store tools</li> </ol>	15
OU-INF-TDM-03-L3-V1	Make Panjabi	<ol style="list-style-type: none"> <li>1. Prepare for panjabi making</li> <li>2. Cut fabrics</li> <li>3. Sew panjabi</li> <li>4. Clean the workplace and store tools</li> </ol>	50
OU-INF-TDM-04-L3-V1	Make Fatua	<ol style="list-style-type: none"> <li>1. Prepare for fatua making</li> <li>2. Cut fabrics</li> <li>3. Sew fatua</li> <li>4. Clean the workplace and store tools</li> </ol>	30
OU-INF-TDM-05-L3-V1	Make Shirt	<ol style="list-style-type: none"> <li>1. Prepare for shirt making</li> <li>2. Cut fabrics</li> <li>3. Sew shirt</li> <li>4. Clean the workplace and store tools</li> </ol>	55
OU-INF-TDM-06-L3-V1	Make Pant	<ol style="list-style-type: none"> <li>1. Prepare for pant making</li> <li>1. Cut fabrics</li> <li>2. Sew pant</li> <li>3. Clean the workplace and store tools</li> </ol>	70
<b>Total Hours</b>			<b>240</b>

## **Generic Units of Competencies**

<b>Unit Code and Title</b>	<b>GU008L2V1: Work in a Team Environment</b>
<b>Unit Descriptor</b>	<p>This unit covers the knowledge, skills and attitudes (KSAs) required in working in a team environment.</p> <p>It includes define team role and scope, identify individual role and responsibility, participate in team discussions and work as a team member.</p>
<b>Nominal Hours</b>	<b>20 Hours</b>
<b>Elements of Competency</b>	<b>Performance Criteria</b> <b><u>Bold &amp; Underlined</u></b> terms are elaborated in the Range of Variables
1. Define team role and scope	1.1. Role and objectives of the team are defined 1.2. Team structure, responsibilities and reporting relations are identified from team discussions and other external sources
2. Identify individual role and responsibility	2.1 Individual roles and responsibilities of <b><u>team members</u></b> are identified 2.2 Reporting relationships among team members are defined and clarified 2.3 Reporting relationships external to the team are defined and clarified
3. Participate in team discussions	3.1 Ideas related to team plans are contributed 3.2 Recommendations for improving team work are put forward
4. Work as a team member	4.1 Effective forms of communication are used to interact with team members 4.2 Communication channels are followed 4.3 OHS practices are followed
<b>Range of Variables</b>	
<b>Variables</b>	<b>Range</b> (may include but not limited to):
1. Team Members	1.1 Coach/mentor 1.2 Supervisor/Manager 1.3 Peers/Colleagues 1.4 Employee representative
<b>Evidence Guide</b>	
The evidence must be authentic, valid, sufficient, reliable, consistent, recent and meet all requirements of current version of the Unit of Competency	
1. Critical aspects of competency	Assessment required evidence that the candidate: 1.1 demonstrated knowledge in working in a team environment. 1.2 satisfied the requirements mentioned in the

	1.3 Performance Criteria and Range of Variables
2. Underpinning knowledge	2.1 Team Structure, Role and Responsibility 2.2 Individual Members' Roles and Responsibilities 2.3 Communication Flow and Reporting Structures 2.4 Team Planning 2.5 Interpersonal Communication Skills 2.6 Team Meeting Procedures 2.7 OHS Practices
3. Underpinning skills	3.1 Identifying the role and responsibility of the team 3.2 Identifying roles and responsibilities of individual members 3.3 Participating in team discussions 3.4 Working as a team member
4. Required attitude	4.1 Commitment to occupational health and safety 4.2 Sincere and honest to duties 4.3 Promptness in carrying out activities 4.4 Environmental concerns 4.5 Eagerness to learn 4.6 Tidiness and timeliness 4.7 Respect of peers and seniors in workplace 4.8 Communicate with peers and seniors in workplace
5. Resource implications	5.1 Pens 5.2 Telephone 5.3 Computer 5.4 Writing materials 5.5 Online communication
6. Methods of assessment	Competency should be assessed by: 6.1 Written test 6.2 Demonstration 6.3 Oral Questioning
7. Context of assessment	7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor

### **Accreditation Requirements**

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of qualification under NSQF. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.

## **Occupation Specific Units of Competencies**

<b>Unit Code and Title</b>	<b>OU-INF-TDM-01-L3-V1: Make Skirt</b>
<b>Unit Descriptor</b>	<p>This unit covers the knowledge, skills and attitudes required to make skirt.</p> <p>It specifically includes preparing for skirt making, cutting fabrics, sewing skirt and cleaning the workplace and storing tools.</p>
<b>Nominal Hours</b>	<b>20 Hours</b>
<b>Elements of Competency</b>	<b>Performance Criteria</b> <b><u>Bold &amp; Underlined</u></b> terms are elaborated in the Range of Variables
1. Prepare for skirt making	1.1 <b><u>Personal protective equipment (PPE)</u></b> is collected and used 1.2 <b><u>Customers' requirements</u></b> are determined in consultation with the customer 1.3 Special requirements of the clients are requested and ensured with design requirements 1.4 <b><u>Body measurements</u></b> are taken and ensured with clients 1.5 Body measurements are recorded as per workplace procedure 1.6 Amount of fabric is calculated as per measurement 1.7 <b><u>Fabrics</u></b> are collected as per customer requirements
2. Cut fabrics	2.1. Fabrics <b><u>preparation</u></b> is performed as per job requirement 2.2. Fabrics are laid and pinned as required 2.3. Fabrics are marked as per measurement 2.4. Fabrics are cut as per marking 2.5. Cutting components are checked and bundled
3. Sew skirt	3.1 Sewing machine is cleaned as per workplace standard 3.2 Thread tension and SPI are adjusted as per job requirement 3.3 Trail run of machine is performed to check for proper functioning 3.4 Cut fabrics and <b><u>materials</u></b> are collected 3.5 Skirt is sewed as per design and measurements following standard operating procedure 3.6 Overlocking is performed as required 3.7 Sewing <b><u>defects</u></b> are checked and rectified as per standard procedure 3.8 Finishing work is performed as per standard procedure
4. Clean the workplace and store tools	4.1 Workplace is cleaned as per workplace standard 4.2 Tools are cleaned and stored as per standard procedures

	4.3 Waste materials are disposed as per workplace standard procedure
<b>Range of Variables</b>	
<b>Variables</b>	<b>Range</b> (may include but not limited to):
1. Personal protective equipment (PPE)	1.1 Apron 1.2 Face mask 1.3 Scarf
2. Customer requirements	2.1 Box pleats 2.2 Panel 2.3 Yoke 2.4 Wrap 2.5 Tiered
3. Body measurement	3.1 Length 3.2 Waist 3.3 Hip 3.4 Bottom opening
4. Fabrics	4.1 Cotton 4.2 Denim 4.3 Silk 4.4 Linen 4.5 Georgette
5. Preparation	5.1 Washing 5.2 Drying 5.3 Ironing
6. Materials	6.1 Thread 6.2 Interlining 6.3 Zipper 6.4 Hook 6.5 Button 6.6 Lining 6.7 Lace 6.8 Elastic 6.9 Velcro tape
7. Defects	7.1 Loose stitch 7.2 Puckering 7.3 Broken stitch 7.4 False stitch 7.5 Floating stitch 7.6 Uneven stitch 7.7 Grease/ oil spot
<b>Evidence Guide</b>	

The evidence must be authentic, valid, sufficient, reliable, consistent, recent and meet all requirements of current version of the Unit of Competency

1. Critical aspects of competency	<p>Assessment required evidence that the candidate:</p> <ul style="list-style-type: none"> <li>1.1 determined customer requirements</li> <li>1.2 taken body measurement</li> <li>1.3 calculated amount of fabric</li> <li>1.4 marked fabrics as per measurement</li> <li>1.5 cut fabrics</li> <li>1.6 adjusted thread tension and SPI</li> <li>1.7 sewed skirt as per measurement</li> <li>1.8 checked and rectified defects</li> </ul>
2. Underpinning knowledge	<ul style="list-style-type: none"> <li>2.1 Customer requirements</li> <li>2.2 Body measurements</li> <li>2.3 Fabric preparation procedure</li> <li>2.4 Stitch per inch (SPI)</li> <li>2.5 Threading procedure</li> <li>2.6 Sewing defects</li> <li>2.7 Causes of sewing defects</li> <li>2.8 Rectifies of sewing defects</li> </ul>
3. Underpinning skills	<ul style="list-style-type: none"> <li>3.1 Taking and ensuring body measurements</li> <li>3.2 Calculating amount of fabric</li> <li>3.3 Collecting fabrics</li> <li>3.4 Performing fabrics preparation</li> <li>3.5 Cut fabrics</li> <li>3.6 Checking cutting components</li> <li>3.7 Adjusting thread tension and SPI</li> <li>3.8 Performing overlocking</li> <li>3.9 Performing finishing work</li> <li>3.10 Cleaning workplace and tools</li> </ul>
4. Required attitude	<ul style="list-style-type: none"> <li>4.1 Commitment to occupational health and safety</li> <li>4.2 Sincere and honest to duties</li> <li>4.3 Promptness in carrying out activities</li> <li>4.4 Environmental concerns</li> <li>4.5 Eagerness to learn</li> <li>4.6 Tidiness and timeliness</li> <li>4.7 Respect of peers and seniors in workplace</li> <li>4.8 Communicate with peers and seniors in workplace</li> </ul>
5. Resource implications	<ul style="list-style-type: none"> <li>5.1 Workplace (simulated or actual)</li> <li>5.2 Relevant materials</li> <li>5.3 Safety guards</li> <li>5.4 Tools and sewing machine</li> <li>5.5 Sewing machine spare parts</li> <li>5.6 Machine accessories</li> </ul>

6. Methods of assessment	<p>Competency should be assessed by:</p> <p>6.1 Written test</p> <p>6.2 Demonstration</p> <p>6.3 Oral Questioning</p>
7. Context of assessment	<p>7.1 Competency assessment must be done in NSDA accredited assessment centre</p> <p>7.2 Assessment should be done by a NSDA certified/nominated assessor</p>
<p><b>Accreditation Requirements</b></p> <p>Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of qualification under NSQF. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.</p>	

<b>Unit Code and Title</b>	<b>OU-INF-TDM-02-L3-V1: Make Pajama</b>
<b>Unit Descriptor</b>	<p>This unit covers the knowledge, skills, and attitudes required to make pajama.</p> <p>It specifically includes preparing for pajama making, cutting fabrics, sewing pajama, cleaning the workplace and storing tools.</p>
<b>Nominal Hours</b>	<b>15 Hours</b>
<b>Elements of Competency</b>	<b>Performance Criteria</b> <b><u>Bold &amp; Underlined</u></b> terms are elaborated in the Range of Variables
1. Prepare for pajama making	1.1 <b><u>Personal protective equipment (PPE)</u></b> is collected and used 1.2 <b><u>Customers' requirements</u></b> are determined in consultation with the customer 1.3 Special requirements of the clients are requested and ensured with design requirements 1.4 <b><u>Body measurements</u></b> are taken and ensured with clients 1.5 Body measurements are recorded as per workplace procedure 1.6 Fabrics are calculated as per measurement 1.7 <b><u>Fabrics</u></b> are collected as per customer requirements
2. Cut fabrics	2.1 Fabrics <b><u>preparation</u></b> is performed as per job requirement 2.2 Fabrics are laid and pinned as required 2.3 Fabrics are marked as per measurement 2.4 Fabrics are cut as per marking 2.5 Cutting components are checked and bundled
3. Sew pajama	3.1 Sewing machine is cleaned as per workplace standard 3.2 Thread tension and SPI are adjusted as per job requirement 3.3 Trail run of machine is performed to check for proper functioning 3.4 Cut fabrics and <b><u>materials</u></b> are collected 3.5 Pajama is sewed as per design and measurements 3.6 Overlocking is performed as required 3.7 Sewing <b><u>defects</u></b> are checked and rectified as per standard procedure 3.8 Finishing work is performed as per standard procedure
4. Clean the workplace and store tools	4.1 Workplace is cleaned as per workplace standard 4.2 Tools are cleaned and stored as per standard procedures 4.3 Waste materials are disposed as per workplace standard procedure
<b>Range of Variables</b>	

<b>Variables</b>	<b>Range (may include but not limited to):</b>
1. Personal protective equipment (PPE)	1.1 Apron 1.2 Face mask 1.3 Scarf
2. Customer requirements	2.1 Plain pajama 2.2 Kubli pajama 2.3 Dhuti pajama 2.4 Churidar pajama
3. Body measurements	3.1 Length 3.2 Waist 3.3 Hip 3.4 High 3.5 Thigh 3.6 Knee 3.7 Leg opening
4. Fabrics	4.1 Cotton 4.2 Silk 4.3 TC-PC 4.4 Linen 4.5 Toray
5. Preparation	5.1 Washing 5.2 Drying 5.3 Ironing
6. Materials	6.1 Thread 6.2 Draw string 6.3 Zipper 6.4 Snap button 6.5 Buttons 6.6 Pant hook 6.7 Elastic 6.8 Interlining
7. Defects	7.1 Loose stitch 7.2 Puckering 7.3 Broken stitch 7.4 False stitch 7.5 Floating stitch 7.6 Uneven stitch 7.7 Grease/ oil spot
<b>Evidence Guide</b> The evidence must be authentic, valid, sufficient, reliable, consistent, recent and meet all requirements of current version of the Unit of Competency	
1. Critical aspects of competency	Assessment required evidence that the candidate: 1.1 determined customer requirements 1.2 taken body measurement

	1.3 calculated amount of fabric 1.4 marked fabrics as per measurement 1.5 cut fabrics 1.6 adjusted thread tension and SPI 1.7 sewed pajama as per measurement 1.8 checked and rectified defects
2. Underpinning knowledge	2.1 Customer requirements 2.2 Special requirements 2.3 Body measurements 2.4 Fabric preparation procedure 2.5 Stitch per inch (SPI) 2.6 Threading procedure 2.7 Sewing defects 2.8 Causes of sewing defects 2.9 Rectifies of sewing defects
3. Underpinning skills	3.1 Taking and ensuring body measurements 3.2 Calculating amount of fabric 3.3 Collecting fabrics 3.4 Performing fabrics preparation 3.5 Cut fabrics 3.6 Checking cutting components 3.7 Adjusting thread tension and SPI 3.8 Performing overlocking 3.9 Performing finishing work 3.10 Cleaning workplace and tools
4. Required attitude	4.1 Commitment to occupational health and safety 4.2 Sincere and honest to duties 4.3 Promptness in carrying out activities 4.4 Environmental concerns 4.5 Respect of peers and seniors in workplace 4.6 Communicate with peers and seniors in workplace
5. Resource implications	5.1 Workplace (simulated or actual) 5.2 Tools and sewing machine 5.3 Sewing machine spare parts 5.4 Machine accessories
6. Methods of assessment	Competency should be assessed by: 6.1 Written test 6.2 Demonstration 6.3 Oral Questioning
7. Context of assessment	7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor

**Accreditation Requirements**

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of qualification under NSQF. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.

<b>Unit Code and Title</b>	<b>OU-INF-TDM-03-L3-V1: Make Panjabi</b>
<b>Unit Descriptor</b>	<p>This unit covers the knowledge, skills, and attitudes required to make panjabi.</p> <p>It specifically includes preparing for panjabi making, cutting fabrics, sewing panjabi, cleaning the workplace and storing tools.</p>
<b>Nominal Hours</b>	<b>50 Hours</b>
<b>Elements of Competency</b>	<b>Performance Criteria</b> <u><b>Bold &amp; Underlined</b></u> terms are elaborated in the Range of Variables
1. Prepare for panjabi making	1.1 <u><b>Personal protective equipment (PPE)</b></u> is collected and used 1.2 <u><b>Customers' requirements</b></u> are determined in consultation with the customer 1.3 <u><b>Special requirements</b></u> of the clients are requested and ensured with design requirements 1.4 <u><b>Body measurements</b></u> are taken and ensured with clients 1.5 Body measurements are recorded as per workplace procedure 1.6 Fabrics are calculated as per measurement 1.7 <u><b>Fabrics</b></u> are collected as per customer requirements
2. Cut fabrics	2.1 Fabrics <u><b>preparation</b></u> is performed as per job requirement 2.2 Fabrics are laid and pinned as required 2.3 Fabrics are marked as per measurement 2.4 Fabrics are cut as per marking 2.5 Cutting components are checked and bundled
3. Sew panjabi	3.1 Sewing machine is cleaned as per workplace standard 3.2 Thread tension and SPI are adjusted as per job requirement 3.3 Trail run of machine is performed to check for proper functioning 3.4 Cut fabrics and <u><b>materials</b></u> are collected 3.5 Panjabi is sewed as per design and measurements following standard operating procedure 3.6 Trims are attached as per design requirements 3.7 Overlocking is performed as required 3.8 Sewing <u><b>defects</b></u> are checked and rectified as per standard procedure 3.9 <u><b>Finishing work</b></u> is performed as per standard procedure
4. Clean the workplace and store tools	4.1 Workplace is cleaned as per workplace standard 4.2 Tools are cleaned and stored as per standard procedures

	4.3	Waste materials are disposed as per workplace standard procedure
<b>Range of Variables</b>		
<b>Variables</b>	<b>Range</b> (may include but not limited to):	
1. PPE	1.1	Finger guard
	1.2	Apron
	1.3	Scarf
2. Customer requirements	2.1	Plain Panjabi
	2.2	Kolidar Panjabi
	2.3	Kubli Panjabi
3. Fabrics	3.1	Cotton
	3.2	Silk
	3.3	Voile
	3.4	Linen
	3.5	Toray
4. Preparation	4.1	Washing
	4.2	Drying
	4.3	Ironing
5. Special needs	5.1	Pocket
	5.2	Collar
	5.3	Yoke
	5.4	Cuff sleeve
	5.5	With Zipper
	5.6	Hook
	5.7	Button
	5.8	Design neck
	5.9	Lace
6. Body measurement	6.1	Length
	6.2	Chest
	6.3	Waist
	6.4	Hip
	6.5	Shoulder
	6.6	Arm hole
	6.7	Sleeve length
	6.8	Sleeve opening
	6.9	Bottom width
	6.10	Neck
7. Materials	7.1	Thread
	7.2	Interlining
	7.3	Snap button
	7.4	Trims
	7.5	Button

	7.6 Hook 7.7 Zipper
8. Defects	8.1 Loose stitch 8.2 Puckering 8.3 Broken stitch 8.4 False stitch 8.5 Floating stitch 8.6 Uneven stitch 8.7 Grease/ oil spot
9. Finishing work	9.1 Ironing 9.2 Folding 9.3 Hanging 9.4 Packaging
<b>Evidence Guide</b> The evidence must be authentic, valid, sufficient, reliable, consistent, recent and meet all requirements of current version of the Unit of Competency	
1. Critical aspects of competency	Assessment required evidence that the candidate: 1.1 determined customer requirements 1.2 taken body measurement 1.3 calculated amount of fabric 1.4 marked fabrics as per measurement 1.5 cut fabrics 1.6 adjusted thread tension and SPI 1.7 sewed panjabi as per measurement 1.8 checked and rectified defects
2. Underpinning knowledge	2.1 Types of panjabi 2.2 Fabric calculating procedure 2.3 Body measurement procedure 2.4 Sewing sequence 2.5 Components of Panjabi 2.6 Finishing procedure
3. Underpinning skills	3.1 Following occupational safety and health (OHS) 3.2 Handling tools and materials 3.3 Handling client's 3.4 Communicating in the workplace 3.5 Maintaining housekeeping procedure 3.6 Planning for own work 3.7 Working with others 3.8 Applying body measurement techniques 3.9 Calculating amount of fabric
4. Required attitude	4.1 Commitment to occupational health and safety 4.2 Sincere and honest to duties 4.3 Promptness in carrying out activities 4.4 Environmental concerns

	4.5 Eagerness to learn 4.6 Tidiness and timeliness 4.7 Respect of peers and seniors in workplace 4.8 Communicate with peers and seniors in workplace
5. Resource implications	5.1. Workplace (simulated or actual) 5.2. Tools and sewing machine 5.3. Sewing machine spare parts 5.4. Machine accessories
6. Methods of assessment	Competency should be assessed by: 6.1 Written test 6.2 Demonstration 6.3 Oral Questioning
7. Context of assessment	7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor

### **Accreditation Requirements**

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of qualification under NSQF. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.

<b>Unit Code and Title</b>	<b>OU-INF-TDM-04-L3-V1: Make Fatua</b>
<b>Unit Descriptor</b>	<p>This unit covers the knowledge, skills, and attitudes required to make fatua.</p> <p>It specifically includes preparing for fatua making, cutting fabrics, sewing fatua and cleaning workplace and storing tools.</p>
<b>Nominal Hours</b>	<b>30 Hours</b>
<b>Elements of Competency</b>	<p><b>Performance Criteria</b>  <b><u>Bold &amp; Underlined</u></b> terms are elaborated in the Range of Variables</p>
1. Prepare for fatua making	<p>1.1 <b><u>Personal protective equipment (PPE)</u></b> is collected and used</p> <p>1.2 <b><u>Customers' requirements</u></b> are determined in consultation with the customer</p> <p>1.3 <b><u>Special requirements</u></b> of the clients are requested and ensured with design requirements</p> <p>1.4 <b><u>Body measurements</u></b> are taken and ensured with clients</p> <p>1.5 Body measurements are recorded as per workplace procedure</p> <p>1.6 Fabrics are calculated as per measurement</p> <p>1.8 <b><u>Fabrics</u></b> are collected as per customer requirements</p>
2. Cut fabrics	<p>2.1 Fabrics <b><u>preparation</u></b> is performed as required</p> <p>2.2 Fabrics are laid and pinned as required</p> <p>2.3 Fabrics are marked as per measurement</p> <p>2.4 Fabrics are cut as per marking</p> <p>2.5 Cutting components are checked and bundled</p>
3. Sew fatua	<p>3.1 Sewing machine is cleaned as per workplace standard</p> <p>3.2 Thread tension and SPI are adjusted as per job requirement</p> <p>3.3 Trail run of machine is performed to check for proper functioning</p> <p>3.4 Cut fabrics and <b><u>materials</u></b> are collected</p> <p>3.5 Fatua is sewed as per design and measurements following standard operating procedure</p> <p>3.6 Trims are attached as per design requirements</p> <p>3.7 Overlocking is performed as required</p> <p>3.8 Sewing <b><u>defects</u></b> are checked and rectified as per standard procedure</p> <p>3.9 <b><u>Finishing work</u></b> is performed as per standard procedure</p>
4. Clean the workplace and store tools	<p>4.1 Workplace is cleaned as per workplace standard</p> <p>4.2 Tools are cleaned and stored as per standard procedures</p>

	4.3 Waste materials are disposed as per workplace standard procedure
<b>Range of Variables</b>	
<b>Variables</b>	<b>Range</b> (may include but not limited to):
1. PPE	1.1 Finger guard 1.2 Apron 1.3 Scarf
2. Customer requirements	2.1 Plain fatua 2.2 Katua
3. Preparation	3.1 Washing 3.2 Drying 3.3 Ironing
4. Fabrics	4.1 Cotton 4.2 Silk 4.3 Voile 4.4 Linen
5. Special needs	5.1 Pocket 5.2 Collar 5.3 Button 5.4 Zipper 5.5 Neck design 5.6 Lace 5.7 Back yoke
6. Body measurement	6.1 Length 6.2 Chest 6.3 Waist 6.4 Hip 6.5 Shoulder 6.6 Arm hole 6.7 Sleeve length 6.8 Sleeve opening 6.9 Neck depth
7. Materials	7.1 Thread 7.2 Interlining 7.3 Snap button 7.4 Trims 7.5 Button
8. Defects	8.1 Loose stitch 8.2 Puckering 8.3 Broken stitch 8.4 False stitch 8.5 Floating stitch

	8.6 Uneven stitch 8.7 Grease/ oil spot
9. Finishing work	9.1 Ironing 9.2 Folding 9.3 Hanging 9.4 Packaging
<b>Evidence Guide</b> The evidence must be authentic, valid, sufficient, reliable, consistent, recent and meet all requirements of current version of the Unit of Competency	
1. Critical aspects of competency	Assessment required evidence that the candidate: 1.1 determined customer requirements 1.2 taken body measurement 1.3 calculated amount of fabric 1.4 marked fabrics as per measurement 1.5 cut fabrics 1.6 adjusted thread tension and SPI 1.7 sewed fatua as per measurement 1.8 checked and rectified defects
2. Underpinning knowledge	2.1 Types of fatua 2.2 Fabric calculating procedure 2.3 Body measurement procedure 2.4 Sewing sequence 2.5 Components of fatua 2.6 Assembling procedure 2.7 Finishing procedure
3. Underpinning skills	3.1 Following occupational safety and health (OHS) 3.2 Handling tools and materials 3.3 Handling client's 3.4 Communicating in the workplace 3.5 Maintaining housekeeping procedure 3.6 Planning for own work 3.7 Working with others 3.8 Applying body measurement techniques 3.9 Calculating amount of fabric
4. Required attitude	4.1 Commitment to occupational health and safety 4.2 Sincere and honest to duties 4.3 Promptness in carrying out activities 4.4 Environmental concerns 4.5 Eagerness to learn 4.6 Tidiness and timeliness 4.7 Respect of peers and seniors in workplace 4.8 Communicate with peers and seniors in workplace
5. Resource implications	5.1. Personal Protective Equipment (PPE)

	5.2. Tools and equipment 5.3. Paper 5.4. Pen
6. Methods of assessment	Competency should be assessed by: 6.1 Written test 6.2 Demonstration 6.3 Oral Questioning
7. Context of assessment	7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor
<b>Accreditation Requirements</b>  Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of qualification under NSQF. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.	

<b>Unit Code and Title</b>	<b>OU-INF-TDM-05-L3-V1: Make Shirt</b>
<b>Unit Descriptor</b>	<p>This unit covers the knowledge, skills, and attitudes required to Make shirt.</p> <p>It specifically includes preparing for shirt making, cutting fabrics, sewing shirt and cleaning workplace and storing tools.</p>
<b>Nominal Hours</b>	<b>55 Hours</b>
<b>Elements of Competency</b>	<p><b>Performance Criteria</b>  <b><u>Bold &amp; Underlined</u></b> terms are elaborated in the Range of Variables</p>
1. Prepare for shirt making	<p>1.1 <b><u>Personal protective equipment (PPE)</u></b> is collected and used</p> <p>1.2 <b><u>Tools and equipment's</u></b> are collected as per job requirements</p> <p>1.3 <b><u>Customers' requirements</u></b> are determined in consultation with the customer</p> <p>1.4 <b><u>Special requirements</u></b> of the clients are requested and ensured with design requirements</p> <p>1.5 <b><u>Body measurements</u></b> are taken and ensured with clients</p> <p>1.6 Body measurements are recorded as per workplace procedure</p> <p>1.7 Fabrics are calculated as per measurement</p> <p>1.8 <b><u>Fabrics</u></b> are collected as per customer requirements</p>
2. Cut fabrics	<p>2.1 Fabrics <b><u>preparation</u></b> is performed as per job requirement</p> <p>2.2 Fabrics are laid and pinned as required</p> <p>2.3 Fabrics are marked as per measurement</p> <p>2.4 Fabrics are cut as per marking</p> <p>2.5 Cutting components are checked and bundled</p>
3. Sew shirt	<p>3.1 Sewing machine is cleaned as per workplace standard</p> <p>3.2 Thread tension and SPI are adjusted as per job requirement</p> <p>3.3 Trail run of machine is performed to check for proper functioning</p> <p>3.4 Cut fabrics bundle and <b><u>materials</u></b> are collected</p> <p>3.5 Shirt is sewed as per measurements following standard operating procedure</p> <p>3.6 Trims are attached as per design requirements</p> <p>3.7 Overlocking is performed as required</p> <p>3.8 Sewing <b><u>defects</u></b> are checked and rectified as per standard procedure</p> <p>3.9 <b><u>Finishing work</u></b> is performed as per standard procedure</p>
4. Clean the workplace and store tools	<p>4.1 Workplace is cleaned as per workplace standard</p>

	4.2 Tools and equipment are cleaned and stored as per standard procedures 4.3 Waste materials are disposed as per workplace standard procedure
<b>Range of Variables</b>	
<b>Variables</b>	<b>Range</b> (may include but not limited to):
1. PPE	1.1 Finger guard 1.2 Apron 1.3 Scarf
2. Tools and equipment's	2.1 Measuring tape 2.2 Scissors 2.3 Scale 2.4 Shape scale 2.5 Cutting table 2.6 Electrical iron 2.7 Washing bowl/ bucket 2.8 Paper weight
3. Customer requirements	3.1 Basic shirt 3.2 Dress shirt 3.3 Ladies' shirt 3.4 Sports shirt 3.5 Short sleeve 3.6 Long sleeve 3.7 Chinese 3.8 Flying
4. Preparation	4.1 Washing 4.2 Drying 4.3 Ironing
5. Fabrics	5.1 Cotton 5.2 Silk 5.3 Linen 5.4 TC 5.5 Denim 5.6 Georgette
6. Special requirements	6.1 Pocket size and design 6.2 Collar size and design 6.3 Cuff size and design 6.4 Front placket size and design 6.5 Gamble design 6.6 Flap design 6.7 Button design 6.8 Back yoke size and design

7. Body measurement	7.1 Length 7.2 Chest 7.3 Waist 7.4 Hip 7.5 Shoulder 7.6 Sleeve length 7.7 Sleeve opening 7.8 Yoke height 7.9 Neck
8. Materials	8.1 Thread 8.2 Interlining 8.3 Button 8.4 Trims 8.5 Tailoring chalk
9. Defects	9.1 Loose stitch 9.2 Puckering 9.3 Broken stitch 9.4 False stitch 9.5 Floating stitch 9.6 Uneven stitch 9.7 Grease/ oil spot
10. Finishing work	10.1 Ironing 10.2 Folding 10.3 Hanging 10.4 Packaging
<b>Evidence Guide</b> The evidence must be authentic, valid, sufficient, reliable, consistent, recent and meet all requirements of current version of the Unit of Competency	
1. Critical aspects of competency	Assessment required evidence that the candidate: 1.1 determined customer requirements 1.2 taken body measurement 1.3 calculated amount of fabric 1.4 marked fabrics as per measurement 1.5 cut fabrics 1.6 adjusted thread tension and SPI 1.7 sewed shirt as per measurement 1.8 checked and rectified defects
2. Underpinning knowledge	2.1 Common types of shirts 2.2 Body measurements 2.3 Fabric preparation procedure 2.4 Stitch per inch (SPI) 2.5 Threading procedure 2.6 Interlining using procedure 2.7 Sewing defects

	2.8 Causes and rectification of sewing defects
3. Underpinning skills	3.1 Following occupational safety and health (OHS) 3.2 Handling tools and materials 3.3 Handling client's 3.4 Communicating in the workplace 3.5 Maintaining housekeeping procedure 3.6 Planning for own work 3.7 Working with others 3.8 Applying body measurement techniques 3.9 Calculating amount of fabric
4. Required attitude	4.1 Commitment to occupational health and safety 4.2 Sincere and honest to duties 4.3 Promptness in carrying out activities 4.4 Environmental concerns 4.5 Eagerness to learn 4.6 Tidiness and timeliness 4.7 Respect of peers and seniors in workplace 4.8 Communicate with peers and seniors in workplace
5. Resource implications	5.1. Personal Protective Equipment (PPE) 5.2. Tools and equipment 5.3. Paper 5.4. Pen
6. Methods of assessment	Competency should be assessed by: 6.1 Written test 6.2 Demonstration 6.3 Oral Questioning
7. Context of assessment	7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor

### **Accreditation Requirements**

Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of qualification under NSQF. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.

<b>Unit Code and Title</b>	<b>OU-INF-TDM-06-L3-V1: Make Pant</b>
<b>Unit Descriptor</b>	<p>This unit covers the knowledge, skills, and attitudes required to make pant.</p> <p>It specifically includes preparing for pant making, cutting fabrics, sewing pant and cleaning workplace and storing tools.</p>
<b>Nominal Hours</b>	<b>70 Hours</b>
<b>Elements of Competency</b>	<b>Performance Criteria</b> <b><u>Bold &amp; Underlined</u></b> terms are elaborated in the Range of Variables
1. Prepare for pant making	1.1 <b><u>Personal protective equipment (PPE)</u></b> is collected and used 1.2 <b><u>Tools and equipment's</u></b> are collected as per job requirements 1.3 <b><u>Customers' requirements</u></b> are determined in consultation with the customer 1.4 <b><u>Special requirements</u></b> of the clients are requested and ensured with design requirements 1.5 <b><u>Body measurements</u></b> are taken and ensured with clients 1.6 Body measurements are recorded as per workplace procedure 1.7 Fabrics are calculated as per measurement 1.8 <b><u>Fabrics</u></b> are collected as per customer requirements
2. Cut fabrics	2.1 Fabrics <b><u>preparation</u></b> is performed as per job requirement 2.2 Fabrics are laid and pinned as required 2.3 Fabrics are marked as per measurement 2.4 Fabrics are cut as per marking 2.5 Cutting components are checked and bundled
3. Sew pant	3.1 Sewing machine is cleaned as per workplace standard 3.2 Thread tension and SPI are adjusted as per job requirement 3.3 Trail run of machine is performed to check for proper functioning 3.4 Cut fabrics bundle and <b><u>materials</u></b> are collected 3.5 Pant is sewed as per design and measurements 3.6 Overlocking is performed as required 3.7 Sewing <b><u>defects</u></b> are checked and rectified as per standard procedure 3.8 <b><u>Finishing work</u></b> is performed as per standard procedure
4. Clean the workplace and store tools	4.1 Workplace is cleaned as per workplace standard 4.2 Tools are cleaned and stored as per standard procedures

	4.3 Waste materials are disposed as per workplace standard procedure
<b>Range of Variables</b>	
<b>Variables</b>	<b>Range</b> (may include but not limited to):
1. Personal protective equipment (PPE)	1.1 Apron 1.2 Face mask 1.3 Scarf
2. Tools and equipment's	2.1 Measuring tape 2.2 Scissors 2.3 Scale 2.4 Shape scale 2.5 Cutting table 2.6 Electrical iron 2.7 Washing bowl/ bucket 2.8 Paper weight
3. Customer requirements	3.1 Formal 3.2 Casual
4. Special requirements	4.1 Pocket size and design 4.2 Flap design 4.3 Type of fits 4.4 Yoke size and design 4.5 Trims 4.6 Zipper
5. Body measurement	5.1. Length 5.2. Waist 5.3. Thigh 5.4. Hip 5.5. High rise 5.6. Fly 5.7. Knee 5.8. Leg opening
6. Fabrics	6.1 Cotton 6.2 TC 6.3 Tropicana 6.4 Gabardine
7. Preparation	7.1 Washing 7.2 Drying 7.3 Ironing
8. Materials	8.1 Thread 8.2 Zipper 8.3 Button 8.4 Pant hook

	8.5 Interlining 8.6 Lining 8.7 Pocketing fabrics
9. Defects	9.1 Loose stitch 9.2 Puckering 9.3 Broken stitch 9.4 False stitch 9.5 Floating stitch 9.6 Uneven stitch 9.7 Grease/ oil spot
10. Finishing work	10.1 Ironing 10.2 Folding 10.3 Hanging 10.4 Packaging
<b>Evidence Guide</b> The evidence must be authentic, valid, sufficient, reliable, consistent, recent and meet all requirements of current version of the Unit of Competency	
1. Critical aspects of competency	Assessment required evidence that the candidate: 1.1 determined customer requirements 1.2 taken body measurement 1.3 calculated amount of fabric 1.4 marked fabrics as per measurement 1.5 cut fabrics 1.6 adjusted thread tension and SPI 1.7 sewed pant as per measurement 1.8 checked and rectified defects
2. Underpinning knowledge	2.1 Common types of pants 2.2 Body measurements 2.3 Grainline 2.4 Cutting allowances 2.5 Fabric preparation procedure 2.6 Stitch per inch (SPI) 2.7 Threading procedure 2.8 Sewing defects 2.9 Causes and rectification of sewing defects
3. Underpinning skills	3.1 Following occupational safety and health (OHS) 3.2 Handling tools and materials 3.3 Handling client's 3.4 Communicating in the workplace 3.5 Maintaining housekeeping procedure 3.6 Planning for own work 3.7 Working with others 3.8 Applying body measurement techniques

	3.9 Calculating amount of fabric
4. Required attitude	4.1 Commitment to occupational health and safety 4.2 Sincere and honest to duties 4.3 Promptness in carrying out activities 4.4 Environmental concerns 4.5 Eagerness to learn 4.6 Tidiness and timeliness 4.7 Respect of peers and seniors in workplace 4.8 Communicate with peers and seniors in workplace
5. Resource implications	5.1. Personal Protective Equipment (PPE) 5.2. Tools and equipment 5.3. Paper 5.4. Pen
6. Methods of assessment	Competency should be assessed by: 6.1 Written test 6.2 Demonstration 6.3 Oral Questioning
7. Context of assessment	7.1 Competency assessment must be done in NSDA accredited assessment centre 7.2 Assessment should be done by a NSDA certified/nominated assessor
<b>Accreditation Requirements</b>  Training Providers must be accredited by National Skills Development Authority (NSDA), the National Quality Assurance Body, or a body with delegated authority for quality assurance to conduct training and assessment against this unit of competency for credit towards the award of qualification under NSQF. Accredited providers assessing against this unit of competency must meet the quality assurance requirements set by NSDA.	



## Development of Competency Standard

The Competency Standards for National Skills Certificate in Occupation, Level- 2 is developed by NSDA 7-10 August 2022.

### List of Members

Sl No	Name and Address	Position in the committee	Signature
1.	Alif Rudaba, Member (Planning and Skills Standard) Joint Secretary, National Skills Development Authority (NSDA)	Chairperson	
2.	Ashma Khanam, Senior Designer, H&B Knitwear, Dhaka, Cell: +88 01712659008, Email: <a href="mailto:ashma.ahsan@gmail.com">ashma.ahsan@gmail.com</a>	Member	
3.	Sumaiya Binte Abdur Rob, Trainer, Perfect Center, Dhaka, Cell: +88 01521580765, Email: <a href="mailto:saymabinte003@gmail.com">saymabinte003@gmail.com</a>	Member	
4.	Aminul Islam, Proprietor, Shakil Tailors and Embroidery, Cell: +88 01726485085, Email: <a href="mailto:aminul.islam@gmail.com">aminul.islam@gmail.com</a>	Member	
5.	Shajahan Begum Khuku, Trainer, Dhaka Ahsania Mission Vocational Training Institute, Cell: +88 01726801500, Email: <a href="mailto:khuku.dam718@gmail.com">khuku.dam718@gmail.com</a>	Member	
6.	Salma khatun, Trainer, CEBAI-Bangladesh, Cell: +88 01712127000, Email: <a href="mailto:salma.seip@gmail.com">salma.seip@gmail.com</a>	Member	
7.	Fatema Haque, Proprietor, Fatema Fashion, Cell: +88 01677074044, Email: <a href="mailto:fatemahaque44@gmail.com">fatemahaque44@gmail.com</a>	Member	
8.	Akhil kumar Dutta, Proprietor, Prachee Fashion, Cell: +88 01715099254, Email: <a href="mailto:akhil.dutta63@gmail.com">akhil.dutta63@gmail.com</a>	Member	
9.	Md. Salman, Senior Tailor Master, Madina Tailors, Cell: +88 01916322991.	Member	
10.	Dr, Md. Shahadat Hossain, Specialist-02, NSDA, Cell: +88 01715360652, Email: <a href="mailto:hossainsm61@gmail.com">hossainsm61@gmail.com</a>	Member	
11.	Md. Amir Hossain, Process Expert, NSDA, Cell: +88 01631670445, Email: <a href="mailto:razib.consultant@yahoo.com">razib.consultant@yahoo.com</a>	Member	



## Validation of Competency Standard

The Competency Standards for National Skills Certificate in Tailoring and Dress Making, Level-3 is validated by NSDA 20-22 September 2022.

### List of Members

Sl No	Name and Address	Position in the committee	Signature
1.	Mirza Nurul Ghani Shovon, Chairman (Informal Sector ISC), Cell:01711263861	Chairperson	
2.	Md. Abdul Aziz Munshi, Informal Sector Specialist, Informal Sector ISC, Cell: 01817022909, Email: <a href="mailto:isiscbd2015@gmail.com">isiscbd2015@gmail.com</a>	Member	
3.	Akhil kumar Dutta, Proprietor, Prachee Fashion, Cell: +88 01715099254, Email: <a href="mailto:akhil.dutta63@gmail.com">akhil.dutta63@gmail.com</a>	Member	
4.	Shajahan Begum Khuku, Trainer, Dhaka Ahsania Mission Vocational Training Institute, Cell: +88 01726801500, Email: <a href="mailto:khuku.dam718@gmail.com">khuku.dam718@gmail.com</a>	Member	
5.	Ashma Khanam, Senior Designer, H&B Knitwear, Dhaka, Cell: +88 01712659008, Email: <a href="mailto:ashma.ahsan@gmail.com">ashma.ahsan@gmail.com</a>	Member	
6.	Rokeya Parvin, Proprietor, Glambition BD, Cell: 01847305227, Email: <a href="mailto:glambitionbd@gmail.com">glambitionbd@gmail.com</a>	Member	
7.	Md. Asadul Haque, Tailor Master, New Fashion Tailors and Fabrics, Cell: 01723286185	Member	
8.	Mohammad Ali Rubel, Tailor Master, Top Ten Mart, Narayanganj, Cell: 01942220000, Email: <a href="mailto:rubalstar2015@gmail.com">rubalstar2015@gmail.com</a>	Member	
9.	Md. Moynul Hossain, Quality Assurance Officer, BTEB, Cell: 01718556612, Email: <a href="mailto:moynulhossain2@gmail.com">moynulhossain2@gmail.com</a>	Member	
10.	Dr. Md. Shahadat Hossain, Specialist-02, NSDA, Cell: +88 01715360652, Email: <a href="mailto:hossainsm61@gmail.com">hossainsm61@gmail.com</a>	Member	
11.	Md. Amir Hossain, Process Expert, NSDA, Cell: +88 01631670445, Email: <a href="mailto:razib.consultant@yahoo.com">razib.consultant@yahoo.com</a>	Member	

