

# Resume Of

## Md. Sohel Rana



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### Contact Information

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**Call # 01836-377074**

E-mail: sohel572788@gmail.com

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### Career Objective

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In the beginning of career, I'm highly desired to work in a reputed organization where I shall be able to explore my capabilities and gradually develop knowledge, skill and abilities to perform duties and responsibilities efficiently and effectively to add values to your organizations where I will find ample scope and opportunity to work and promote to significant position

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### Professional JOB EXPERIENCE BY DUTIES/RESPONSIBILITES:

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RISDA Institute of Technology, Dhaka.(19 August 2024 to Running) Post  
Name: Instructor (RAC)

- ▶ Led the training session Refrigeration and Air Conditioning Maintenance trade.
- ▶ Develop and apply innovative teaching approaches and materials to enable learning and enthuse students. Apply digital methodologies for class conduction.
- ▶ Prepare grade sheet, student database and maintain good relations with students.
- ▶ Assist and Report the management activities.
- ▶ Chain of command maintenance.
- ▶ Lesson plan, course outline, question and result preparation.
- ▶ Supporting and assisting instructors in classroom management, discipline, safety and curriculum.
- ▶ Any other duties and work assigned from time to time.
- ▶ Motivation students and client

I have 3 months work experience as AC Technician under Amigo Engineering company.

- ▶ Splitt Type AC Installation and Servicing

I have 1 year work experience as Sub-Asst Engineer Under Maintenance Electrical Mahmud Denims Limited.

- ▶ Electro-JET Preventive Maintenance and Servicing
- ▶ Industrial Air compressors Electrical Side Servicin
- ▶ DB Board, Light, Fan Maintenance

## Academic Qualification:

### \* B.Sc in Engineering

- \* Institute Name : City University
- \* Group : Electrical & Electronic Engineering (EEE)
- \* Passing Year : 2020
- \* Result : 2.89

### \* Diploma in Engineering:

- \* Institute Name : Gopalganj Polytechnic Institute
- \* Group : Refrigeration and Air -Conditioning Technology
- \* Board : BTEB
- \* Passing Year : 2016
- \* Result : CGPA-3.25 on a Scale of 4.00

### • Secondary School Certificate

- \* Institute Name : Daulatpur P S High School
- \* Board : BTEB
- \* Group : General Electrical works
- \* Passing Year : 2011
- \* Result : GPA- 4.38 on a Scale of 5.00

## Professional Skills Training Qualification

Certification	Institute	Location	Grade/Result
National Skill Certificate (NTVQF) Skills Level-1 RAC Trade From NSDA	RISDA Institute of Technology, Dhaka	Savar, Dhaka	Competent
National Skill Standard Basic (360 Hours) Computer	Grassroots Technical Training Institute	Manikgonj	A+
National Skill Certificate (NTVQF) Skills Level-2 Plumbing Trade From NSDA	RISDA Institute of Technology, Dhaka.	Savar, Dhaka	Competent
Trade Course, Basic Electrical (360 Hours)	Takia Tecchnical Research & Training Centre	Daulatpur, Manikgonj	A
Industrial training 12 Week	Amigo Engineering company	Mohakhali, Dhaka	A+
Ansar VDP Training 10 Days	Ansar VDP Academy Shafipur, Gazipu	Sarotia Gazi, Union Doptiyor	Competent

## Special Qualifications:

- Electrical License : BC
- Driving License : (BRTA) Manikganj, Light and Motorcycle
- Computer Skill : Office program such as MS Word, MS Excel, Power point, English and Bengali Type & Net Browsing.

## Language Proficiency

- English : Fair reading, writing and speaking ability.
- Bengali : Mother tongue



## Personal Details

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- Name : Md. Sohel Rana
- Father's Name : Md. Abu Bokor Siddik
- Mother's Name : Johura
- Date of Birth : 5<sup>th</sup> December 1995
- Sex : Male
- Marital Status : Unmarried
- Religion : Islam.
- Nationality : Bangladeshi by Birth
- Blood Group : AB (Positive)
- Permanent Address : Vill: Sarotiagazi, Post: Vadra,  
PS: Nagarpur, Dist: Tangail.



## Additional Proficiency

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- ✓ An open mindset, willing to learn and gain experience.
- ✓ Team player with very professional interpersonal skills to the benefit of the customer, department, project team and company.
- ✓ Self-motivation and ability to multi-task.
- ✓ Initiative to be productive and efficient.
- ✓ Able to work independently and as a team under minimum supervision.



## Reference

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Haider khan  
Sub-Asst. Engineer  
TIIL Jessore Service Center  
ID:-3542  
Mob:-01755696245

I undersigned, hereby declare that I will be responsible for any wrong information provided here.

(Md. Sohel Rana)  
Signature